

Audit Committee Annual Agenda Plan

Lead Officer: Ian Smith, Director Finance
Democratic Services Officer: Patrick Adams

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| Tue 15 July 2025 | 4:30pm |
| Chair's Announcements | Chair |
| External Audit Plan for 2024/25 | External Audit |
| Internal Audit Annual Report and Opinion 2024/25 | Internal Audit |
| Internal Audit Progress Report | Internal Audit |
| Draft Statement of Accounts 2024/25 | Director Finance and S151 Officer |
| Draft Annual Governance Statement 2024/25 | Chief Executive |
| Annual Information Governance Report | Director Legal |
| Corporate Risk Management Report | Director Finance and S151 Officer |
| Actions taken by the Director Finance on the grounds of urgency (if any) | Democratic Services Officer |
| Forward Agenda Plan | Democratic Services Officer |
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| Tue 21 October 2025 | 4:30pm |
| Chair's Announcements | Chair |
| Annual Governance Statement 2024/25 – Final Draft | Chief Executive |
| External Audit Update 2024/25 | External Audit |
| Internal Audit Progress Report | Internal Audit |
| Anti-Fraud and Corruption Strategy – Policy Update (Constitution) | Director Finance and S151 Officer |
| Actions taken by the Director Finance on the grounds of urgency (if any) | Democratic Services Officer |
| Forward Agenda Plan | Democratic Services Officer |
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| Tue 2 February 2026 | 4:30pm |
| Chair's Announcements | Chair |
| External Audit – Audit of 2024/25 Accounts | External Audit |
| Internal Audit Progress Report | Internal Audit |
| Internal Audit Plan Development 2025/26 | Internal Audit |
| Statement of Accounts 2024/25 | Director Finance and S151 Officer |
| Corporate Risk Management Monitoring Report | Director Finance and S151 Officer |
| Actions taken by the Director Finance on the grounds of urgency (if any) | Democratic Services Officer |
| Forward Agenda Plan | Democratic Services Officer |
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| Tue 17 March 2026 | 4:30pm |
| Chair's Announcements | Chair |
| External Audit Plan for 2025/26 | External Audit |
| Internal Audit Work Plan for 2025/26 | Internal Audit |
| Internal Audit Progress Report | Internal Audit |
| Internal Audit Charter and Mandate | Internal Audit |

Notes:

1. Agenda items which are likely to be “urgent” and therefore not subject to call-in are marked *
2. Agenda items in italics are provisional items / possible items for future meetings.

**Audit Committee
Annual Agenda Plan**

Lead Officer: Ian Smith, Director Finance
Democratic Services Officer: Patrick Adams

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| Audit Committee Annual Report 2025/26 | Director Finance and S151 Officer |
| Actions taken by the Director Finance on the grounds of urgency (if any) | Democratic Services Officer |
| Forward Agenda Plan | Democratic Services Officer |

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