

**FINANCE & ASSETS COMMITTEE: 3rd July 2023 – DECISION LIST**

ITEM NO.	Ref.	ITEM	ISSUE	DECISION	ACTION BY
4.a	-	Minutes	To receive the Minutes of the meeting of the Finance & Assets Committee held on 30 th March 2023.	It was resolved unanimously: That the Minutes of the meeting held on 30 th March be confirmed as a correct record and signed by the Chairman.	Democratic Services Officer
4.b	-	Minutes	To receive the Minutes of the meeting of the Finance & Assets Committee held on 25 th May 2023.	It was resolved unanimously: That the Minutes of the meeting held on 25 th May be confirmed as a correct record and signed by the Chairman.	Democratic Services Officer
6.	Y15	Statement of Community Involvement	To consider the updated Statement of Community Involvement (SCI).	It was resolved unanimously: That the updated Statement of Community Involvement (SCI) as set out in Appendix A of the Officer's report, with the addition at the top of page 9 of a reference to voluntary bodies representing the interests of those with protected characteristics, be adopted.	Senior Strategic Planning Officer
7.	Y16	2022/23 Treasury Operations Annual Performance Review	To consider the Council's treasury operations during the 2022/23 financial year.	It was resolved TO RECOMMEND TO COUNCIL: That the Council's treasury operations during 2022/23, including the prudential and treasury indicators, as set out in the Annual Treasury Management Review attached at Appendix 1 to the submitted report, be approved.	Director Finance

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8.	Y17	Rural England Prosperity Funding	To consider the application of £550,000 of the Councils Rural England Prosperity Funding (REPF).	<p>It was resolved unanimously:</p> <ul style="list-style-type: none"> i) That the allocation of £550,000 of ECDC's Rural England Prosperity Funding to accelerate commencement and delivery of the E-space North expansion scheme be approved ii) That authority be delegated to the Economic Development Manager, in consultation with the Chairman of the Finance & Assets Committee, to finalise the detailed arrangements and utilise funding to commerce development of ECDC's E-space North business centre in Littleport. 	Economic Development Manager
9.	Y18	Health and Safety Policy 2023	To consider the Council's Health and Safety Policy 2023	<p>It was resolved unanimously:</p> <p>That the updated Health and Safety Policy 2023, as set out in Appendix 1 of the Officer's report, with the addition that Managers/Supervisors would promote Mental Health Awareness, and correction of the section numbering, be approved.</p>	Health and Safety Manager

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10.	Y19	Representatives on Outside Bodies	To consider the appointment of representatives to the Outside Bodies, and to receive annual reports from Council Representatives on Outside Bodies within the remit of this Committee.	<p>It was resolved unanimously:</p> <ul style="list-style-type: none"> i) That approval be given to the representatives to the Outside Bodies within the responsibility of Finance & Assets Committee as detailed at Appendix 1 to this Decision List. ii) That authority be delegated to the Senior Democratic Services Officer to contact the relevant Parish Councils to request nominations for the remaining vacancies on Internal Drainage Boards. iii) That the 2022/23 annual reports from the Council representatives on Outside Bodies within the remit of the Finance & Assets Committee, attached at Appendix 2 of the Officer's report be noted. 	Senior Democratic Services Officer
11.	Y20	Assets Update	To receive an update on Council owned assets.	<p>It was resolved unanimously:</p> <p>That the update on Council owned assets and the Expenditure Tracking Sheet, attached at Appendix 1 of the Officers report, be noted.</p>	Open Spaces & Facilities Manager

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12.	Y21	Finance Report	To receive a report regarding budget monitoring information for services under the Finance & Assets Committee and then, as part of its corporate remit, for the Council as a whole.	<p>It was resolved unanimously:</p> <p>i) That the following be noted:</p> <ul style="list-style-type: none"> • That the Finance & Assets Committee had a yearend underspend of £1,159,868 compared to its approved revenue budget of £5,591,706. • That overall the Council had a yearend underspend of £1,746,865 when compared to its approved revenue budget of £14,937,774. • That the overall position for the Council on Capital was an outturn of £8,850,847; an underspend of £1,984,154 when compared to the revised budget. <p>ii) That the carry forward of Capital budgets into 2023/24 where slippage had occurred on projects, as detailed at Appendix 3 to the Officers report, be approved.</p>	Director Finance
13.	Y22	Health and Safety Annual Report 2023	To receive the Health and Safety Annual Report for 2022/23.	<p>It was resolved unanimously:</p> <p>That the Health and Safety Annual Report 2022/23, as set out in Appendix 1 of the Officer's report, be noted.</p>	Health and Safety Manager
14.	-	Forward Agenda Plan	To receive the Committee's Forward Agenda Plan.	<p>It was resolved unanimously:</p> <p>That the Forward Agenda Plan be noted.</p>	Democratic Services Officer

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		EXCLUSION OF THE PRESS & PUBLIC		It was resolved unanimously: That the press and public be excluded during the consideration of the remaining items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information of Categories 1, 2 & 3 of Part I Schedule 12A to the Local Government Act 1972 (as amended).	
15.	Y23	Appointments, Transfers & Resignations	To receive details of staff appointments, transfers and resignations for the period 1 st January to 30 th June 2023, and a summary of exit survey responses.	It was resolved unanimously: That the contents of the report be noted.	HR Manager
16.	Y24	Asset Management Matter in the Parish of Ely	To consider an Asset Management Matter in the Parish of Ely	It was resolved unanimously: That the recommendations in the Officer's report be approved.	Director Commercial Director Legal
17.	-	ECTC Board Meeting Minutes	To receive the Minutes of the ECTC Board Meeting held on 9 th March 2023.	It was resolved unanimously: That the Minutes of the meeting held on 9 th March 2023 be noted.	-
18.	Y25	ECTC Management Accounts – 12 Months to March 2023	To consider a summary view of the management accounts for the 12 months to March 2023	It was resolved unanimously: That the contents of the report be noted.	ECTC Finance Manager

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FINANCE AND ASSETS COMMITTEE
OUTSIDE BODIES REPRESENTATIVES 2023-24

ORGANISATION	REQUIRED REPRESENTATIVES	APPOINTMENT(S)	ECDC CONTACT OFFICER
A10 Ely to A14 Improvements Scheme	2	Cllr Ian Bovingdon Cllr Bill Hunt	Director Community: Sally Bonnett
East Cambridgeshire Community Land Trust	1	Cllr Anna Bailey (<i>appointed at Finance & Assets Committee 26/11/20 for a 4 year term</i>)	Director Community: Sally Bonnett
East of England Local Government Association	1	Leader of Council: Cllr Anna Bailey	Chief Executive: John Hill
Local Government Association	1	Cllr Julia Huffer (<i>appointed at Annual Council, 25/5/23</i>)	Chief Executive: John Hill
Local Government Association – District Councils Network	1	Leader of Council: Cllr Anna Bailey	Chief Executive: John Hill
Burnt Fen Internal Drainage Board	2	-	Director Finance: Ian Smith
Cawdle Fen Internal Drainage Board	7	Cllr Christine Colbert Cllr Kathrin Holtzmann Cllr Caroline Shepherd Cllr Christine Whelan Former Councillor who will be invited to continue as a lay person: Simon Harries	Director Finance: Ian Smith
Haddenham Level Internal Drainage Board	2	Cllr Gareth Wilson	Director Finance: Ian Smith

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Littleport & Downham Internal Drainage Board	6	Cllr Christine Ambrose Smith Cllr Lorna Dupré Cllr Martin Goodearl Cllr David Miller Former Councillor who will be invited to continue as a lay person: David Ambrose Smith	Director Finance: Ian Smith
Middle Fen & Mere Internal Drainage Board	5	Cllr Ian Bovingdon Cllr Mark Goldsack Cllr Keith Horgan Cllr Lucius Vellacott Former Councillor who will be invited to continue as a lay person: Alec Jones	Director Finance: Ian Smith
Padnal & Waterden Internal Drainage Board	7	Cllr Alison Whelan Former Councillors who will be invited to continue as a lay person: David Ambrose Smith Lis Every	Director Finance: Ian Smith
Swaffham Internal Drainage Board	4	Cllr David Brown Cllr Lavinia Edwards Cllr Alan Sharp Cllr John Trapp	Director Finance: Ian Smith
Waterbeach Level Internal Drainage Board	1	-	Director Finance: Ian Smith

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