



East Cambridgeshire District Council

Minutes of a Meeting of East Cambridgeshire District Council
held at The Grange, Nutholt Lane, Ely, CB7 4EE
on Thursday 25th May 2023 at 6.00pm

PRESENT

Councillor Chika Akinwale	Councillor Mark Inskip
Councillor Christine Ambrose Smith	Councillor James Lay
Councillor Anna Bailey	Councillor David Miller
Councillor Ian Bovingdon	Councillor Kelli Pettitt
Councillor David Brown	Councillor Robert Pitt
Councillor Charlotte Cane	Councillor Alan Sharp
Councillor Christine Colbert	Councillor Caroline Shepherd
Councillor Lorna Dupré	Councillor John Trapp
Councillor Lavinia Edwards	Councillor Lucius Vellacott
Councillor Mark Goldsack	Councillor Mary Wade (<i>from</i>
Councillor Martin Goodearl	<i>6:13pm</i>)
Councillor Kathrin Holtzmann	Councillor Alison Whelan
Councillor Keith Horgan	Councillor Christine Whelan
Councillor Julia Huffer	Councillor Gareth Wilson
Councillor Bill Hunt	

6 members of the public were in attendance.

Prior to the commencement of the meeting, prayers were led by Canon James Garrard of Ely Cathedral.

Cllr Charlotte Cane delivered a tribute, and a minute's silence was held, as a mark of respect following the death of former District Councillor Walter Bebbington (Ely North Ward 1991-1999).

“Walter Bebbington may have been born and bred in Blackburn, but he became a true Man of Ely. He moved here, with his family, in 1967 to become Headmaster at Ely St Marys Church of England Junior School. For over two decades he guided the youngsters of Ely through their early education, giving them firm foundations for their future lives. He was always fair and kind and earned the respect, and indeed the love, of both pupils and staff.

After retiring as Headmaster, he was elected to Ely City Council and to East Cambs District Council, representing Ely North. And in 1993 became Mayor of Ely. Cllr Bebbington stood and served as an Independent Councillor because he felt this

allowed him to work closely with both sides for the benefit of Ely and East Cambridgeshire.

Walter was committed to working for the community and happily roped his family into the cause. His son Peter remembers the very sore feet from the campaign trail and remains Treasurer of the Paradise Sports Centre, having been persuaded to take on the role by Walter 25 years ago when he was the Council's representative to the Sports Centre.

Walter also enjoyed the planning committee and was keen that the spirit of Ely and East Cambs was preserved whilst recognising the need for progress.

Walter Bebbington will be much missed by many in Ely, not least his wife Barbara his three sons and wider family. I will end by summing him up in the words a resident said to me – 'Walter Bebbington was a thoroughly good chap'."

1. PUBLIC QUESTION TIME

6:11pm Cllr Pitt briefly left the meeting.

A question from Peter Bates was read aloud by the Chairman:

"East Cambs Climate Action Network is pleased to see that finally two of the planned 24 Electric Vehicle (EV) Charging points in Ely and Soham are now working, but is concerned that East Cambridgeshire District Council is not installing them fast enough!!

1. What is now the revised deadline for all 24 EV Charging Points to be fully operational and all appropriate signage fully installed? (According to an ECDC Press Release they were going to be installed by last March)
2. Is the Council going to work with the supplier to ensure that local residents and visitors will be able to reserve a charging slot to ensure that the limited number of EV charging points that are available will be used efficiently? (The labelling on the EV charging points seems to suggest that this is possible)
3. As there is now a 40% increase in EV registered vehicles in 2022 compared to 2021 across the UK, what plans does the Council have to increase the number EV Charging points across the District and will its plans include rapid EV Charging points (25-99kWh) and ultra-rapid EV charging points (100kWh+) that would encourage tourists and business people to stop-off in the district and spend money with local businesses? (It is noted that West Suffolk has plans for 100 EV Charging points and Cambridge City with plans for about 360 on top of their existing EV Charging points)
4. East Cambs Climate Action Network is concerned that there appears to be significant delays in getting the Commercial EV Points becoming operational at the Service Station north of Soham (CB7 5ED). They have been installed for

more than two years but are still not working. Local EV car owners are being told that the Service Station owners are still waiting for ECDC to give them permission. Can the Council investigate this to find out whether this is the case or not and why this commercial company is failing to deliver its EV charging service which would be useful for local residents and visitors to the area.?

5. Can the Council provide full details of how it is taking advantage of all the UK Government and Combined Authority funds that are currently available so as to help develop the EV infrastructure across the district?"

6:13pm Cllr Pitt returned and Cllr Wade joined the meeting.

The Leader of Council, Cllr Anna Bailey, responded as follows:

"1. The Barton Road and Newnham Street charging points are due to be fully operational by the end of June. In the Clay Street charging points in Soham we're unfortunately still waiting for UK Power Networks to re-connect the points due to the incorrect single phase supply having been installed, we do not yet have a date for this, we're at the mercy of UKPN, but once this has been done the remaining works can then be completed.

2. Residents and visitors will be able to see if the charging point is available by using the App.

3. One of the proposed actions that we have in the forthcoming Environment Plan which is coming to committee very soon on 19th June is that the Council will undertake a programme of Electric Vehicle Charging (EVC) initiatives. That will include improving information on our website about EVC in the District; assisting parish councils and residents to find grants to help install EVC points themselves; and obviously bidding for grants to install more EVCs in our own public car parks.

4. Planning permission for the installation of EV charging bays and associated power connections at Soham BP at The Shade was granted on 2 October 2020.

5. The Council has been working regularly with the Cambridgeshire and Peterborough Combined Authority to produce an Alternative Fuels Strategy to speed up the switch to electric, hydrogen and other renewable fuelled vehicles. The AFS is planned to be formally adopted as part of the Combined Authority's overall strategy at the Board meeting coming up on 31st May. As mentioned above, Officers will continue to work with and start working with parish councils and residents to find grants and to help install charging points and bid for grants to install more charging points in our own public car parks."

Stephen Thompson, Chair of Haddenham Parish Council, addressed the Council:

Parish Cllr Thompson informed the Council about various initiatives underway at Haddenham Parish Council, including addressing road safety and youth plans. He was preparing a paper about the Parish Council's recent success

regarding a 20mph speed limit and would be happy to share it with other Parish Councils. He explained that, together with the Clerk, he had attended meetings of the Full Council on several previous occasions and he provided feedback regarding how the meetings appeared to those in the public gallery.

Response from the Chairman of Council, Cllr Alan Sharp:

The Chairman commented that there was no question to be answered and thanked the contributor for their involvement.

2. ELECTION OF CHAIRMAN 2023/24

Cllr Mark Goldsack was nominated as Council Chairman by Cllr Anna Bailey and seconded by Cllr Julia Huffer.

Cllr Gareth Wilson was nominated as Council Chairman by Cllr Lorna Dupré and seconded by Cllr Charlotte Cane.

A secret ballot was held in accordance with Council Procedure Rule 9.2.1. Cllr Goldsack received 15 votes and Cllr Wilson received 13 votes.

It was resolved:

That Cllr Mark Goldsack be elected as Chairman of East Cambridgeshire District Council for the municipal year 2023/24.

Cllr Goldsack then read aloud, and signed, the Declaration of Acceptance of Office for Chairman of Council. The outgoing Chairman, Cllr Alan Sharp, passed the Chains of Office to Cllr Goldsack.

3. VOTE OF THANKS TO OUTGOING CHAIRMAN AND PRESENTATION OF PAST CHAIRMAN'S MEDALLION AND SCROLL

Cllrs Bailey, Hunt and Goldsack thanked Cllr Sharp for his scrupulously fair chairmanship conducted with tolerance and humour. They also thanked him for representing the District so well at many civic occasions during his term of office, including events to mark the late Queen's Platinum Jubilee, the Proclamation of the King, and the recent coronation celebrations.

Cllr Sharp was presented with a past Chairman's scroll and medallion and a bouquet of flowers.

Cllr Sharp thanked Lynne Smart and Susan Lee for managing his diary of appointments throughout his term of office, the Chief Executive and wider team for their help and advice in conducting meetings, his predecessor former Cllr Lis Every who had been an exemplary Chairman during the Covid pandemic, and all Council Members for their support. He reflected on the transition from Zoom meetings to socially-distanced in-person meetings and finally returning to the Council Chamber during his two-year term as Chairman. Finally, he

spoke of his sense of honour at having been part of the public Proclamations of the King, and to have greeted the Princess Royal on her visit to the District.

Cllr Goldsack added a vote of thanks to all immediate past Members of the Council who had served the District well.

4. APOLOGIES FOR ABSENCE

There were no apologies for absence.

5. ELECTION OF VICE-CHAIRMAN 2023/24

Cllr David Brown was nominated as Council Vice-Chairman by Cllr Mark Goldsack and seconded by Cllr Anna Bailey.

Cllr Christine Whelan was nominated as Council Vice-Chairman by Cllr Lorna Dupré and seconded by Cllr Mark Inskip.

A secret ballot was held in accordance with Council Procedure Rule 9.2.1. Cllr Brown received 15 votes and Cllr C Whelan received 13 votes.

It was resolved:

That Cllr David Brown be elected as Vice-Chairman of East Cambridgeshire District Council for the municipal year 2023/24.

Cllr Brown then read aloud, and signed, the Declaration of Acceptance of Office for Vice-Chairman of Council and was presented with the Chains of Office.

Cllr Sharp thanked the outgoing Vice-Chairman, former Cllr Dan Schumann, who had not stood for re-election in May 2023. His valuable support throughout their two-year term as Chairman and Vice-Chairman of Council had been greatly appreciated.

6. DECLARATIONS OF INTEREST

No Declarations of Interest were made.

7. MINUTES – 21st FEBRUARY 2023

It was resolved unanimously:

That the Minutes of the Council meeting held on 21st February 2023 be confirmed as a correct record and signed by the Chairman.

8. DISTRICT COUNCIL ELECTION RESULTS 2023

Council received a report (Y1, previously circulated) detailing the results of the recent District Council elections.

It was resolved unanimously:

That the election results be noted.

9. CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded all Members to remain in the Chamber after the close of the Council meeting for the meetings to appoint Committee Chairs/Vice-Chairs.

10. PETITIONS

No petitions had been received.

11. NOTICE OF MOTIONS UNDER PROCEDURE RULE 10

There were no Motions under Procedure Rule 10.

12. QUESTIONS FROM MEMBERS

Five questions were received and responses given as follows:

j) Question to the Leader of the Liberal Democrat Group from Cllr Vellacott:

"I can tell the Council with confidence that residents in Soham South voted rather overwhelmingly to oppose the Cambridge Congestion Charge, which the Liberal Democrat campaign refused to oppose outright, and for our other common-sense plans like keeping council tax low and car parking free. However, I note with concern that Cllr Dupré's Liberal Democrat group, to my knowledge and that of many residents, conducted no district council campaign activities in Soham South or Wicken, but did conduct a great deal in Soham North.

Can Cllr Dupré confirm to my residents why her group sought to listen to the views of one half of our town, but not the other?"

Response from the Leader of the Liberal Democrat Group, Cllr Dupré:

"I'd like to take this opportunity to welcome Cllr Vellacott to the Council, and to thank him for his question.

I'm not certain that Members' Questions is the place to discuss how local parties conduct their election campaigns. And I need to remind Cllr Vellacott that in my ward his own party failed to muster a full complement of candidates for the local elections on 4 May, denying Conservative voters the chance to cast both their votes for their chosen party.

But I'm grateful for his encouragement for the Liberal Democrats to campaign even more energetically against the Conservatives in his ward, and glad that we have quickly found a proposal on which we can both agree.

Cllr Vellacott's party took 49.8 per cent of all votes cast in the district council elections in Soham South on 4 May—hardly overwhelming, and certainly less than half. In fact, across East Cambridgeshire:

- Fewer people voted Conservative in May 2023 than in May 2019;
- More people voted Liberal Democrat in May 2023 than in May 2019; and
- More people voted Liberal Democrat in May 2023 than voted Conservative.

Residents in East Cambridgeshire voted by a majority against the Conservative Government: the scandals, the infighting, the sewage in our rivers, the unaffordable increases in the cost of living, the collapse of our NHS. They also voted against the effects of Conservative policies locally in our district. The continued unlawful and dangerous parking. The unswept streets. The chaos with the bins. The low level of ambition for environmental action. The lack of independent advice services. The unwanted crematorium at Mepal. The failure to work collaboratively with neighbours and other tiers of local government in the best interests of East Cambridgeshire.

And despite the attempt by the Conservatives to confuse residents about their having a say through these elections on the congestion charge, most residents were not fooled. They understood full well that the councillors whom they were electing to East Cambridgeshire District Council on 4 May will have no say in any decisions about arrangements for sustainable travel in Cambridge.”

ii) Question to the Leader of the Council from Cllr Inskip:

“On 15 May former Leader of the House of Commons, Jacob Rees-Mogg said:

“Parties that try and gerrymander end up finding their clever scheme comes back to bite them, as dare I say we found by insisting on voter ID for elections. We found the people who didn't have ID were elderly and they by and large voted Conservative, so we made it hard for our own voters and we upset a system that worked perfectly well.”

What data does the council hold on the impact of Voter ID in East Cambridgeshire?

In particular how many individuals were turned away because they didn't have a valid ID?

How many others does the council estimate were deterred from turning out to vote on 4 May by the voter ID requirement?

And did Voter ID contribute to fewer people voting Conservative in May 2023 than in May 2019?"

Response from the Leader of the Council, Cllr Anna Bailey:

"14 people across the district were unable to vote at the polling station because they did not have ID - that's 0.03% of the votes that were cast in the District Council election. I honestly feel it would be absolute folly to try to estimate the numbers that might have been deterred from voting because of it, no one can possibly know the answer to that question. Certainly my own experience on the doorstep was that Voter ID was not the issue that was exercising people in these elections.

In East Cambs the data suggest that actually Voter ID wasn't a material factor in turnout because, in fact:

- Turnout was up in 2023 compared with 2019, not by much but it was increased
- Turnout was up in 79% of Wards (11 out of 14)

And actually:

- The average number of Conservative votes per Candidate increased by 3% in 2023 over 2019 so we actually increased our average number of votes compared with last time round so I don't think it is right that the Voter ID issue affected Conservative voters as his question suggests.

It is clear to me from the data, if you look at it really carefully, that the most important factor in voter turnout is the level of activity and engagement by Candidates, as well as something about the local issues that people care passionately about, and that was clear to see.

I particularly want to thank the Comms team for their successful awareness raising campaign which in my view resulted in very high levels of awareness of the need for Voter ID, and did result in that very low number of people who weren't able to vote in the end – 14 across the district. And it is a matter of indisputable fact that voter turnout increased so I thank them for the job that they did and we certainly took part in trying to make sure that people were aware of the need for Voter ID.

Grateful though I am for their concern, I think the Lib Dems would do well to analyse their own election performance rather than worrying about the Conservatives.

- Looking at the seats where votes were lost and comparing 2019 with 2023, the Liberal Democrats lost a total of 1139 votes in seats they stood Candidates whereas the Conservatives lost 770.
- The Lib Dem vote share decreased in 2023 compared with 2019.”

iii) Question to the Chair of the Operational Services Committee from Cllr Shepherd:

“In the Environment Plan adopted nearly two years ago by the council's Operational Services Committee on 14th June 2021, the action plan states: The Council has engaged with two national electric vehicle (EV) charging infrastructure companies, looking to determine potential for additional EV charge points on our own land (e.g. car parks). Barton Road and Newnham Street car parks appear the most viable, and investigations continue.

On Saturday 20th May all parking spaces for EV charging in Barton Road car park were occupied by petrol or diesel fuelled machines, meanwhile the chargers in Newnham Street car park have still not been commissioned. This left no council car parks where EV drivers visiting Ely could charge their vehicles.

It is three and half years since the council declared a Climate Emergency, why therefore is Ely still so unwelcoming to EV drivers because they are concerned about the climate, and I include myself amongst them.”

Response from the Leader of the Council, Cllr Anna Bailey, on behalf of the Chair of the Operational Service Committee, Cllr Julia Huffer:

“I think Ely is a very welcoming city. We offer free car parking. That welcomes people into our city from far and wide – from local villages and from further away. That is a very welcoming environment and I often get complimented for it and asked about it, people turn up looking for how to pay for car parking charges and they're very pleased to find that that doesn't have to happen. So we are an open, welcoming, engaging city that is for sure. And of course Soham and Littleport where we also offer the free car parking.

But as the questioner is aware, the Electric Vehicle Charging points are not yet fully operational and the marking of the bays and signage to indicate that the bays are EV charging points will be completed before the charge points are fully operational. And the completion for both Barton Road and Newnham Street is by the end of June and I mentioned the issues that we've got with Clay Street in Soham earlier.

The Council installed two dual 50kw fast chargers at the Council-owned car park at The Hive in Ely in 2018 and as I mentioned earlier we'll be looking to do more through the Environment Plan and the environment work. And I really just say again that Ely is an incredibly

welcoming city and a lovely place to be which is why so many people frequent it.”

iv) Question to the Leader of the Council from Cllr Holtzmann:

“This council has declared a climate emergency in 2019. The built environment is responsible for 25% of the UK’s greenhouse gas emissions. It is clear that decarbonising construction plays a crucial role in reaching net zero.

However, the council’s local plan, which has been created in 2015 and has had only a single-issue review in 2020, does still not address upfront emissions from new developments. It does not set appropriate standards for operational efficiency let alone biodiversity and conservation targets. When is the council going to start developing a new local plan that addresses these issues?”

Response from the Leader of the Council, Cllr Anna Bailey:

“This Council did declare a climate emergency back in 2019, I think we were one of the first in Cambridgeshire to do so. Tackling emissions from new development is clearly an important step towards net zero, which we’re going for by 2040 for direct emissions from this place. That’s why by February 2021, following public consultation over the previous year in 2020, the Council adopted a Climate Change Supplementary Planning Document which helps guide planning and planning decisions in this authority. We were even quicker to consult and adopt a Supplementary Planning Document on the Natural Environment, which we did so by September 2020. Both documents are available on our website, and we are advised prove very useful to persuade developers to make significant improvements to their development proposals for the benefit of both nature and our climate.

After declaring a climate emergency, we therefore reacted quickly to put climate and nature related planning policies in place. However, having policies in our Local Plan could provide even greater teeth to require the more reluctant developers to take action. I’m pleased to confirm, therefore, that our forthcoming Environment Plan to be considered by Operational Services Committee on 19 June will indeed include a commitment to commence preliminary consultation on what a climate related chapter for a new Local Plan should contain. This is going to put us in an excellent position to insert a climate change chapter in our Local Plan, as and when the Government finalises the Levelling Up and Regeneration Bill. It is that Bill that will enable Councils like East Cambridgeshire to start the new style Local Plan which I believe on current timing is some time late 2024. Commencing an old style Local Plan in advance of the new legislation coming would honestly be a waste of time and money, but work is progressing.”

v) Question to the Chair of the Operational Services Committee from Cllr Wade:

“On 1 June last year, the council announced that it had opened the county’s largest-ever tree maze with the opening of the Queen’s Platinum Jubilee maze in Ely Country Park. The council’s press release highlighted the intricate walkways planted up with more than 5000 native hornbeam saplings.

Today many of those saplings are dead and the maze is overgrown by metre high weeds including stinging nettles making it completely unusable for visitors.

How many of the 5000 saplings planted last year have died and how many have survived?

Why was an adequate maintenance plan not put in place when the maze was opened?

Have any lessons been learnt from this failure?”

Response from the Leader of the Council, Cllr Anna Bailey, on behalf of the Chair of the Operational Service Committee, Cllr Julia Huffer:

“It is estimated that sadly around half of the saplings, only, have survived.

In fact, adequate maintenance plans were in place at the time of planting, however I would remind everybody that we experienced an unprecedented hot summer and a colder than anticipated winter and spring which did mean that a different maintenance regime needs to be considered and this will need to be balanced with the biodiversity on the site.

The Open Spaces & Facilities Manager is currently assessing the options available to deal with the issue in the short and medium term that reflects the flowering season and the biodiversity that is on the site because one man’s weed is another man’s flower and there is a lot of flowering that is currently taking place on that site and you wouldn’t want to go immediately and chop it all down. Clearly we need a new management plan so any future scheme maintenance plans will incorporate the likelihood of changing seasons as it is evident that these changes have an impact on set management plans and that is getting more and more difficult.

And I would just add from myself that our Open Spaces & Facilities Manager moved heaven and earth to try and make sure that those saplings got through the very difficult summer. We were taking large quantities of water on a very regular basis but sadly, as you’ve seen, half of them didn’t make it through, but we will get it sorted out.”

13. LEADER AND DEPUTY LEADER OF THE COUNCIL, GROUP LEADERS AND DEPUTY GROUP LEADERS

Council considered a report (Y2, previously circulated) detailing the Council's Political Groups, the Group Leaders and Deputies, and the Leader and Deputy Leader of the Council. The Democratic Services Manager stated that, since the publication of the report, Cllr Julia Huffer had been appointed as the Deputy Leader of the Conservative Group, and in accordance with Article 2.03(c) of the Council's Constitution was therefore also Deputy Leader of the Council.

It was resolved unanimously:

That the details of the Leader and Deputy Leader of the Council; Political Groups; and Group Leaders and Deputies for the forthcoming municipal year, as detailed in paragraph 3.1 and 3.2 of the Officer's report, with the addition of Cllr Julia Huffer as Deputy Leader of the Conservative Group and of the Council, be noted.

14. POLITICAL PROPORTIONALITY

Council considered a report (Y3, previously circulated) detailing the political balance of the Council, and the implications for the allocation of seats on Committees, Sub-Committees and other Member Bodies.

The recommendation in the report was proposed by the Chairman and seconded by the Vice-Chairman.

It was resolved unanimously:

That the political balance, as detailed in Appendix 1 of the Officer's report, be noted, and the allocation of seats on Committees, Sub-Committees and other Member Bodies as set out in Appendix 1 of the report, be approved.

15. MEMBERSHIP OF COMMITTEES AND SUB-COMMITTEES (INCLUDING SUBSTITUTES) AND OTHER MEMBER BODIES 2023/24

Council considered a report (Y4, previously circulated) detailing the proposed memberships of the Council's Committees, Sub-Committees and other Member Bodies, as provided by the Group Leaders. The Democratic Services Manager reminded Members that a revised Appendix 1 had been circulated in advance of the meeting.

Approval of the memberships detailed in the revised appendix was proposed by the Leader of the Council and seconded by the Deputy Leader of the Council.

It was resolved unanimously:

That the membership of Committees, Sub-Committees and other Member Bodies for 2023/24, as detailed in revised Appendix 1 of the Officer's report, be approved.

16. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY

a) Membership and other appointments

Council considered a previously-circulated report requesting that appointments be made to the Cambridgeshire and Peterborough Combined Authority for the municipal year 2023/24. The Democratic Services Manager explained that changes in the make-up of some other Councils had resulted in a change to the previously-circulated political balance calculations. Consequently, a member of the Liberal Democrat party was required for the Audit and Governance Committee rather than a Conservative member as stated in the published report. Details had been provided to the Group Leaders in advance of the meeting and the Democratic Services Manager read aloud the resulting nominations.

It was resolved unanimously:

1. That the following appointments and nominations to the Cambridgeshire and Peterborough Combined Authority for the municipal year 2023/24 be approved:
 - a. That Cllr Anna Bailey be appointed as the Council's appointee to the Combined Authority with Cllr Julia Huffer appointed as the substitute member;
 - b. That Cllrs David Brown and Lorna Dupré be nominated as Members of the Overview and Scrutiny Committee, with Cllrs Keith Horgan and Charlotte Cane nominated as their respective substitutes;
 - c. That Cllr Mark Inskip be nominated as Member of the Audit & Governance Committee, with Cllr Caroline Shepherd nominated as the substitute member.
2. That the Chief Executive be authorised to make any amendments to the appointments to the Overview and Scrutiny Committee and the Audit and Governance Committee, in consultation with the Political Group Leaders, if the political balance is amended by the Combined Authority between now and the next Council meeting.

b) Update reports

Council received the reports (previously circulated) from the Combined Authority's Overview & Scrutiny Committee (20/3/23), Board (22/3/23) and Audit & Governance Committee (24/3/23).

It was resolved unanimously:

That the reports on the activities of the Combined Authority from the Council's representatives be noted.

17. **ACTIONS TAKEN BY THE CHIEF EXECUTIVE ON THE GROUNDS OF URGENCY**

Council considered a report (Y5, previously circulated) concerning an action taken by the Chief Executive on the grounds of urgency in relation to the Council's contribution to the A14 Cambridge to Huntingdon Improvement Scheme.

It was resolved unanimously:

That the action taken on the grounds of urgency be noted.

The meeting concluded at 7:10pm

Chairman.....

Date.....

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