

Date of Publication of Decision List: Tuesday 4 December 2018

RESOURCES & FINANCE COMMITTEE – 29 NOVEMBER 2018
DECISION LIST

AGENDA ITEM NO.	REPORT REF.	ITEM	ISSUE	DECISION	ACTION BY
1.	-	Public Question Time		No questions were submitted by the members of the public.	
5.	-	Chairman's Announcements		The Chairman reminded Members that the Council's Budget Seminar would take place on Thursday 24 January 2019 at 6pm, in advance of consideration of the Budget by this Committee at its meeting on 28 January 2019. All Councillors are invited to attend the Seminar.	
6.	-	External Audit – Annual Audit Letter	To receive the Annual Audit Letter for the year ended 31 March 2018.	It was resolved: That the Annual Audit Letter be noted.	Ian Smith
7.	T134	External Audit Local Government Sector Briefing & Finance Manager's Response	To receive the Local Government Sector Briefing from the Council's External Auditors Ernst and Young and the response from the Finance Manager to the four key questions contained therein.	It was resolved: That the External Audit Briefing and the response from the Finance Manager to the key questions contained therein be noted.	Ian Smith

8.	T135	Performance Management – Six Month Monitoring Reports	To receive the mid-year performance reports on the Service Delivery Plans for the Service areas within the remit of this Committee.	<p>It was resolved:</p> <ol style="list-style-type: none"> 1. That the progress made against the priorities of the Council in the following services, including areas where the service has been under achieving and where outstanding performance was delivered, and the comments from Service Delivery Champions be noted: <ul style="list-style-type: none"> • Performance Management • Financial Services • Legal Services • Democratic Services • Infrastructure and Strategic Housing • Strategic Planning • Customer Services • Reprographics • Human Resources • ICT 2. That a report be brought to a future meeting of the Committee on resourcing issues within the Customer Services Team and the Service Delivery Champion be invited to attend the meeting. 	Hetty Thornton
9.	T136	Internal Audit – Progress Report	To receive a report on the work of Internal Audit for the period July to October 2018 and progress against the Internal Audit Plan.	<p>It was resolved:</p> <p>That the work undertaken by Internal Audit from July to October 2018 as detailed in Appendix 1 to the submitted report be noted.</p>	Ian Smith

10.	T137	Local Council Tax Reduction Scheme (LCTRS) & Business Rates Discretionary Policies 2019/20	To consider options for the LCTRS and to review the Council's discretionary policies with regard to Business Rates for 2019/20.	<p>It was resolved to RECOMMEND TO COUNCIL:</p> <ol style="list-style-type: none"> 1. That the Local Council Tax Reduction Scheme (LCTRS) for 2019-20 remains unchanged from the current scheme. 2. That Council's policies with regard to discretionary Business Rate reliefs also remain unchanged. 	Ian Smith
11.	T138	Community Infrastructure Levy (CIL) Funding Requests	To consider CIL funding requests in relation to 3 major projects on the Regulation 123 List.	<p>It was resolved:</p> <p>That approval be given for funding from the CIL allocation for major projects on the Regulation 123 List as follows:</p> <ol style="list-style-type: none"> a) The allocation of up to £295,000 to the Burwell Parish Council Recreation Ground Improvement Project. b) The allocation of up to £56,621.63 to the Sutton GP Surgery Extension. c) An increase of up to £65,000 to the potential amount of CIL funding available to the Ely Museum Redevelopment Project. 	Emma Grima/Sally Bonnett
12.	T139	Treasury Operations Mid Year Review	To receive an update on the Council's current 2018/19 Treasury position.	<p>It was resolved to RECOMMEND TO COUNCIL:</p> <ol style="list-style-type: none"> 1. That the mid-year review of the Council's Treasury Management for 2018/19, as set out at Appendix 1 of the submitted report, be noted. 2. That the use of Money Market Funds (LVNAV) funds be authorised, as detailed in paragraph 4.2 of the submitted report. 	Ian Smith

13.	T140	CIL and Section 106: Income and Expenditure Update	To receive an update on CIL and Section 106 income and expenditure.	It was resolved: That the information set out in the report be noted.	Emma Grima
14.	T141	Budget Monitoring Report	To receive an update on the Council's current financial position for 2018/19 for both revenue and capital expenditure.	It was resolved: 1. That the Committee notes that: <ul style="list-style-type: none"> • This Committee has a projected year-end revenue underspend of £175,500 compared to its approved budget of £5,334,176. • Overall the Council has a projected year-end revenue underspend of £325,500 compared to its approved budget of £13,099,778. • This Committee has a projected year-end capital spend of £302,444 compared to its revised budget of £6,632,444. • The overall position for the Council on capital is a projected outturn of £5,498,756, which is an underspend of £5,864,796. 	Ian Smith
15.	-	Anglia Revenues and Benefits Partnership (ARP) Joint Committee Minutes	To receive the Minutes of the meeting of the ARP Joint Committee held on 25 September 2018.	It was resolved: That the Minutes of the meeting of the ARP Joint Committee held on 25 September 2018 be noted.	Emma Grima
16.	-	Forward Agenda Plan	To receive the Forward Agenda Plan for the Committee.	It was resolved: That the Forward Agenda Plan be noted and an item be added on Customer Services resourcing issues.	Tracy Couper

-	-	Exclusion of the Press and Public	-	<p>It was resolved:</p> <p>That the press and public be excluded during the consideration of the remaining items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories 1 2 and 3 of Part I Schedule 12A to the Local Government Act 1972 (as amended).</p>	
17.	-	Write-Off of Unrecoverable Debt	To consider a request from ARP that the Council write-off the amounts outstanding on 3 Council Tax demands and 1 Housing Benefit overpayment where there is no prospect of the debts being recovered by the Council.	<p>It was resolved:</p> <ol style="list-style-type: none"> 1. That the write-off of £11,806.84 in relation to the Housing Benefit overpayment debt referred to in the submitted report be approved. 2. That the write-off under delegated powers of three further amounts relating to Council Tax demands to a combined value of £19,489.85 be noted. 	Ian Smith

18.	-	Appointments, Transfers and Resignations	<p>To receive:</p> <p>(i) details of staff appointments, transfers and resignations for the period 1st June to 31st October 2018; and</p> <p>(ii) a summary of the main responses given by staff for leaving the Council's employment and feedback received during Exit Interviews.</p>	<p>It was resolved:</p> <p>That the content of the information report be noted.</p>	HR Manager
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Please Note: These decisions will come into effect on Thursday 13 December 2018 unless any 3 Members object and call-in the decision. The call-in must be in writing to the Chief Executive and be received by Thursday 6 December 2018. Recommendations of the Policy Committees to other bodies (or to Council) cannot be called-in, nor can any decisions categorised as urgent in accordance with the call-in procedure.