



# East Cambridgeshire District Council

---

Meeting: Licensing Committee  
Time: At the conclusion of the Audit Committee  
Date: Thursday 23 May 2024  
Venue: Council Chamber, The Grange, Nutholt Lane, Ely, CB7 4EE

Enquiries regarding this agenda: Democratic Services

Telephone: (01353) 665555

Email: [democratic.services@eastcambbs.gov.uk](mailto:democratic.services@eastcambbs.gov.uk)

---

## **Committee membership**

**Quorum:** 5 members

### **Conservative members**

Cllr Christine Ambrose Smith  
Cllr Lavinia Edwards  
Cllr Martin Goodearl  
Cllr Keith Horgan  
Cllr Julia Huffer  
Cllr Kelli Pettitt

### **Conservative substitutes**

Cllr Ian Bovingdon  
Cllr Bill Hunt  
Cllr Alan Sharp

### **Liberal Democrat members**

Cllr Charlotte Cane  
Cllr Mark Inskip  
Cllr John Trapp (Lead Member)  
Cllr Alison Whelan  
Cllr Gareth Wilson

### **Liberal Democrat substitutes**

Cllr Chika Akinwale  
Cllr Lorna Dupré  
Cllr Caroline Shepherd

**Lead Officer:** Liz Knox, Environmental Services Manager

---

## **AGENDA**

- 1. To elect a Chair for the ensuing municipal year**
- 2. To elect a Vice-Chair for the ensuing municipal year**

### **3. Licensing (Statutory) Sub-Committee**

To appoint 3 Members to the Licensing (Statutory) Sub-Committee for 2023/24. The proposed appointments are:

#### **Conservative Members (2)**

Councillor Lavinia Edwards

Councillor Keith Horgan

#### **Substitutes:**

Councillor Martin Goodearl

Councillor Julia Huffer

#### **Liberal Democrat Member (1)**

Councillor Charlotte Cane

#### **Substitute:**

Councillor Gareth Wilson

### **4. Licensing (Non-Statutory) Sub-Committee**

To appoint 5 Members to the Licensing (Non-Statutory) Sub-Committee for 2023/24. The proposed appointments are:

#### **Conservative Members (3)**

Councillor Martin Goodearl

Councillor Julia Huffer

Councillor Kelli Pettitt

#### **Liberal Democrat Members (2)**

Councillor John Trapp

Councillor Gareth Wilson

---

## NOTES:

1. Members of the public are welcome to attend this meeting. If you are visiting The Grange during normal working hours you should report to the main reception desk. If you come to an evening meeting please enter via the door in the glass atrium at the back of the building.

Admittance is on a “first come, first served” basis and public access will be from 30 minutes before the start time of the meeting. Due to room capacity restrictions, members of the public are asked, where possible, to notify Democratic Services ([democratic.services@eastcambs.gov.uk](mailto:democratic.services@eastcambs.gov.uk) or 01353 665555) of their intention to attend a meeting.

The meeting will be webcast and a live stream of the meeting will be available. Further details can be found at [www.eastcambs.gov.uk/meetings/council-230524](http://www.eastcambs.gov.uk/meetings/council-230524) Please be aware that all attendees, including those in the public gallery, will be visible on the livestream.

2. Public Questions/Statements are welcomed on any topic related to the Committee’s functions as long as there is no suspicion that it is improper (e.g. offensive, slanderous or might lead to disclosures of Exempt or Confidential information). Up to 15 minutes is allocated for this at the start of the meeting. Further details about the Public Question Time scheme are available at: <https://www.eastcambs.gov.uk/committees/public-question-time-scheme>
3. The Council has adopted a ‘Purge on Plastics’ strategy and is working towards the removal of all consumer single-use plastics in our workplace. Therefore, we do not provide disposable cups in our building or at our meetings and would ask members of the public to bring their own drink to the meeting if required.
4. Fire instructions for meetings:
  - If the fire alarm sounds please make your way out of the building by the nearest available exit i.e. the back staircase or the fire escape in the Chamber. Do not attempt to use the lifts.
  - The fire assembly point is in the front staff car park by the exit barrier.
  - The building has an auto-call system to the fire services so there is no need for anyone to call the fire services.

The Committee Officer will sweep the area to ensure that everyone is out.

5. Reports are attached for each agenda item unless marked “oral”.
6. If required, all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: [translate@eastcambs.gov.uk](mailto:translate@eastcambs.gov.uk)
7. If the Committee wishes to exclude the public and press from the meeting, a resolution in the following terms will need to be passed:

“That the press and public be excluded during the consideration of the remaining item no(s). X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category X of Part I Schedule 12A to the Local Government Act 1972 (as amended).”