

Date of Publication of Decision List: Tuesday 1st October 2019

FINANCE & ASSETS COMMITTEE – 26 SEPTEMBER 2019
DECISION LIST

AGENDA ITEM NO.	REPORT REF.	ITEM	ISSUE	DECISION	ACTION BY
5.	-	Chairman's Announcements		<p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> • Running Order Historically we have separated items for decision from items for noting. As it is quite a large agenda and there are items that flow which happen to mix noting and decision I have agreed that mixing the noting and decision items is acceptable. • ECTC Accounts 2018/19 Agenda Item 20- East Cambs Trading Company Accounts 2018/19. There is a report on the agenda which states that the Accounts would be circulated once the accounts were signed off. At the time of writing the report it was intended that the Managing Director would be signing off the accounts on Thursday 19th Sept. Unfortunately Price Bailey did not produce the final accounts for sign off in time. I am advised that the content of the final accounts is the same as the draft account that have been previously shared, the only difference was correcting typos and some narrative. They have today been signed by the Managing Director and will be circulated to Members as soon as possible. I am therefore deferring this item until the next meeting. • ARP Member Seminar At a previous meeting we asked for ARP to do an all Member Seminar to detail how the partnership works. I am advised, and Members will receive an email to confirm this, that the seminar will take place on Monday 25th November at 6pm here in the Council Chamber. • ECTC/ECSS A reminder that there is an all Member Shareholder meeting being held on 10 October 2019 here in the Council Chamber. The meeting starts at 6pm. 	

6.	U62	External Audit – Update Report	To bring Committee up to date with the latest information surrounding the external audit of the Council's statutory accounts.	It was resolved: That the report be noted.	-
7.	U63	Internal Audit – Audit Progress Report	To receive the Audit Progress Report.	It was resolved: That the progress made by Internal Audit in the delivery of the Audit Plan and the key findings be noted.	-
8.	U64	Anti-Fraud and Corruption Strategy	Part 4, Section 7 of the Constitution details the Council's Anti -Fraud and Corruption Strategy (page 4 (55)). This section of the Constitution has not been updated since 2016 and is therefore in need of review and update.	It was resolved to recommend to Full Council: That the updated Anti – Fraud and Corruption Strategy, as attached at Appendix 1 to the report, be adopted.	Finance Manager
9.	U65	Gender Pay Reporting	To provide the Committee with some measurable data on gender pay at the Council.	It was resolved: That the content of the information report be noted	HR Manager
10.	U66	Service Level Agreement Funding (Leisure Centres & Sport Facilities) 2019-20	To agree initial funding allocations for the 2019-20 financial year for leisure centres and sport facilities.	It was resolved: That the recommended allocations, as set out below, be agreed: <ul style="list-style-type: none"> • Anglian Learning Trust on behalf of Bottisham Sports Centre (Bottisham Village College) - £10,000; • Soham & District Sports Association (Ross Peers Sports Centre) - £5,450. 	Senior Leisure Services Officer

11.	U67	Community Infrastructure Levy (CIL) Instalment Policy	To approve an amendment to the Council's Community Infrastructure Levy (CIL) Instalment Policy.	It was resolved: To approve the amendment to the Council's Community Infrastructure Levy Instalment Policy, as set out at paragraph 4.3 and attached at Appendix 1 to the report.	Infrastructure & Strategy Manager
12.	U68	East Cambridgeshire Bus Services Review	To establish a Member Working Party to oversee the East Cambridgeshire Bus Services Review and to approve the Terms of Reference for the group.	It was resolved: i. That Councillors David Ambrose Smith, Charlotte Cane, Lorna Dupré, Lis Every, Simon Harries and Alan Sharp be appointed to the Working Party; ii. That the Chairman of the Working Party be elected from the Conservative membership; and iii. That the draft Terms of Reference for the Working Party, as attached at Appendix 1 to the report, be approved	Infrastructure & Strategy Manager
13.	U69	Community Transport Grant Scheme	To agree the allocation of the Community Transport Grant Scheme funding to the East Cambridgeshire Bus Services Review	It was resolved: That the Community Grant Scheme funding be allocated to the East Cambridgeshire Bus Services Review.	Infrastructure & Strategy Manager
14.	U70	Council Response to CPCA Consultation on the Cambridgeshire & Peterborough Local Transport Plan	To agree the Council's submission to the Cambridgeshire & Peterborough Combined Authority (CPCA) consultation on the Cambridgeshire & Peterborough Local Transport Plan	It was resolved: That the submission to the CPCA, attached as Appendix 1 to the report, be agreed.	Infrastructure & Strategy Manager
15.	U71	Littleport Vision 2030	To approve the Littleport Vision 2030 document for submission to the Cambridgeshire & Peterborough Combined Authority for adoption.	It was resolved: That the Littleport Vision 2030 document, as set out in Appendix 1 to the report, be approved and submitted to the Cambridgeshire & Peterborough Combined Authority for adoption.	Infrastructure & Strategy Manager

16.	U72	Assets Update	To receive an update on Council owned assets and to appoint Councillor Bill Hunt as Member Champion for Assets.	It was resolved: i. To note the update on Council owned assets; and ii. To appoint Councillor Bill Hunt as Member Champion for Assets.	-
17.	U73	ESpace South	To consider the winding up of East Cambridgeshire Business Centres Ltd and transferring assets to East Cambridgeshire District Council.	It was resolved unanimously: i. To approve the winding up of East Cambridgeshire Business Centres Limited and transferring assets to East Cambridgeshire District Council; and ii. To delegate authority to the Finance Manager and Legal Services Manager to complete the necessary financial and legal documentation.	Finance Manager Legal Services Manager
18.	U74	Appointments to Outside Bodies	1) Representation on Internal Drainage Boards; 2) Representation on the Paradise Centre Management Committee, Ely	It was resolved: To make the following appointments: 1) <u>Cawdle Fen IDB:</u> Councillor Michael Rouse (City of Ely Council); <u>Haddenham Level IDB:</u> Councillor Steve Cheetham (Haddenham Parish Council); <u>Littleport & Downham IDB:</u> Councillor Mark Taylor (Little Downham Parish Council) <u>Padnal & Waterden IDB:</u> Councillor Edward Carlsson Browne (City of Ely Council) Councillor Maria Stableford (Littleport Parish Council) Councillor Debra Jordan (Littleport Parish Council). 2) <u>Paradise Centre Management Committee, Ely:</u> Councillor David Ambrose Smith	Democratic Services Officer
19.	U75	Action taken by the Chief Executive on the Grounds of Urgency	To note the action taken by the Chief Executive on the grounds of urgency.	It was resolved: That the action taken by the Chief Executive on grounds of urgency be noted.	

20.	U76	East Cambs Trading Company Accounts 2018/19	To receive the East Cambs Trading Company accounts 2018/19	Consideration of this item was deferred until the next meeting of the Committee on 28 th November 2019.	Director Commercial
21.	U77	ECTC Business Plan 2019/20	To consider the ECTC Business Plan 2019/20	It was resolved to recommend to Full Council: That the ECTC Business Plan 2019/20 be approved.	Director Commercial
22.	-	Forward Agenda Plan	To receive the Forward Agenda Plan for the Committee.	It was resolved: That the Forward Agenda Plan, and the comments made thereon, be noted.	Democratic Services Officer
23.	-	Exclusion of the Press and Public	-	It was resolved: That the press and public be excluded during the consideration of the remaining items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories 1 & 3 of Part I Schedule 12A to the Local Government Act 1972 (as amended).	
24.	-	East Cambs Trading Company Business Plan – Exempt Appendix	To consider the exempt appendix to Report No. U77	It was resolved: That the exempt appendix to Report No. U77 be noted	
25.	U78	ECTC Management Accounts (April 2019 – July 2019)	To receive the ECTC Management Accounts (April 2019 – July 2019)	It was resolved: That the ECTC Management Accounts (April 2019 – July 2019) be noted.	

26.	U79	Write Off of Unrecoverable Debt	The Council is required to write off a number of sundry debts where either the company has been dissolved and there is considered no prospect of the debt being recovered or where it is considered uneconomic to chase the debt any further.	It was resolved: 1) That the write off of £1,260.86 and £5,386.15 owed by the companies referred to in the submitted report, be approved; and 2) To note that an amount of £2,409.20 owed by various debtors has been written off using delegated powers.	Finance Manager
27.	U80	Asset Management Matter	To consider the proposed course of action as set out in the submitted report.	It was resolved: That a decision be deferred in order to allow the Director Commercial to seek clarification on a number of matters raised in the meeting.	Director Commercial
28.	U81	Asset Management Matter	To consider the proposed course of action as set out in the submitted report.	It was resolved: To approve the proposed course of action, as set out in the submitted report.	Director Commercial

Please Note: These decisions will come into effect on Thursday 10th October 2019 unless any 3 Members object and call-in the decision. The call-in must be in writing to the Chief Executive and be received by Thursday 3rd October 2019. Recommendations of the Policy Committees to other bodies (or to Council) cannot be called-in.