

Date of Publication of Decision List: 11th February 2020



EAST
CAMBRIDGESHIRE
DISTRICT COUNCIL

FINANCE & ASSETS COMMITTEE – 6th February 2020
DECISION LIST

ITEM NO.	Ref.	Item	ISSUE	DECISION	ACTION BY
6.	U163	External Audit – Audit Results Report	To consider the Audit Results report.	It was resolved: That the Audits Results report be received and noted.	Finance Manager
7.	U164	2018/19 Annual Financial Report/Statement of Accounts	To approve the 2018/19 Statement of Accounts.	It was resolved: That the 2018/19 Statement of Accounts as set out in Appendix to the report be approved subject to the Section 151 Officer, in conjunction with Ernst & Young (EY), being authorised to make any final changes, as required, prior to final sign-off by EY on or around the 10 th February 2020	Finance Manager
8.	U165	Internal Audit Progress Report	To advise Members of the work of Internal Audit completed during the period October 2019 to January 2020, and the progress against the Internal Audit Plan.	It was resolved: That the progress made by Internal Audit in the delivery of the Audit Plan and the key findings be noted	Finance Manager
9.	U166	Corporate Risk Management	To update Members on the key risks facing the Council, and the associated mitigating actions.	It was resolved: To endorse the proposed amendments to the Corporate Risk Register.	Finance Manager
10.	U167	ECTC Business Plan 2020/21	To consider the ECTC Business Plan 2020/21	It was resolved: That the ECTC Business Plan 2020/21, as set out in Appendix 1 to the report, be approved.	Director Commercial

11.	U168	Natural Environment Supplementary Planning Document (SPD)	For Committee to determine whether to approve the Natural Environment Supplementary Planning Document for public consultation.	<p>It was resolved:</p> <p>That the draft Natural Environment SPD be approved for the purpose of public consultation (with any minor editorial or presentation improvements delegated to officers, in consultation with the Chairman, prior to publication), with public consultation anticipated to be for 6 weeks over the period mid-February to end of March.</p>	Strategic Planning Manager
12.	U169	Custom & Self-Build Housing Supplementary Planning Document (SPD)	For Committee to determine whether to approve the Custom & Self-Build Housing Supplementary Planning Document for public consultation.	<p>It was resolved:</p> <p>That the draft Custom & Self-Build Housing SPD be approved for the purpose of public consultation (with any minor editorial or presentation improvements delegated to officers, in consultation with the Chairman, prior to publication), with public consultation anticipated to be for 6 weeks over the period mid-February to end of March.</p>	Strategic Planning Manager

13.	U170	Revenue Budget, Capital Strategy & Council Tax 2020/21	To consider the Council's proposed revenue budget, capital strategy, and the required level of Council Tax in 2020/21, and to receive an assessment of the robustness of the budgets, the adequacy of reserves and an update of the Council's Medium Term Financial Strategy.	<p>It was resolved to RECOMMEND TO COUNCIL;</p> <p>That Council approve:</p> <ol style="list-style-type: none"> 1. The draft revenue budget for 2020/21 and Medium Term Financial Strategy for 2021/22 to 2023/24 as set out in Appendix 1 to the report; 2. A Council Tax freeze; 3. The Statement of Reserves as set out in Appendix 2 to the report; 4. The 2020/21 Fees and Charges as set out in Appendix 3 of the report; 5. The Capital Strategy and financing as set out in Appendix 4 to the report. <p>It was also resolved:</p> <p>That, as the Council are still awaiting final Settlement figures, should the numbers change between Finance & assets Committee and Full Council, that the Finance Manager adjust the use of the Surplus Savings Reserve in 2020/21 (as necessary) so that the net budget and Council Tax for that year remain unchanged.</p>	Finance Manager
14.	U171	2020/21 Annual treasury Management Strategy, Minimum Revenue Provision Policy Statement & Annual Investment Strategy	To consider the 2020/21 Treasury Management Strategy, the Annual Investment Strategy and the Minimum Revenue Provision Policy Statement.	<p>It was resolved to RECOMMEND TO COUNCIL:</p> <p>That Council approve:</p> <ul style="list-style-type: none"> • The 2020/21 Treasury Management Strategy; • The Annual Investment Strategy; • The Minimum Revenue Provision Policy Statement; • The Prudential and Treasury Indicators. 	Finance Manager

15.	U172	Bus Services and Cycling & walking Routes Public Consultation	To consider the draft Bus Services and Cycling & Walking Routes Consultation questionnaire for approval as a document for public consultation	<p>It was resolved:</p> <p>That the draft Bus Services and Cycling & walking Routes Consultation questionnaire at Appendix 1 to the report be approved as a document for public consultation, subject to any minor editorial changes agreed by the Chairman.</p>	Infrastructure & Strategy Manager
16.	U173	Information Security Policy 2020	To consider and approve the Council's Information security Policy 2020	<p>It was resolved:</p> <p>(i) That the Information Security Policy, as set out in Appendix 1 to the report, be approved;</p> <p>(ii) That authority be delegated to the Corporate Management team, in consultation with the Chairman of Finance & Assets Committee, to approve any Codes of Practice arising from this policy;</p> <p>(iii) That the ICT Manager be authorised to make minor amendments to the Policy, in consultation with the Chairman.</p>	ICT Manager
17.	U174	Finance Report	To receive budget monitoring information for services under the Finance & Assets Committee and then, as part of its corporate remit, for the Council as a whole.	<p>It was resolved:</p> <ol style="list-style-type: none"> 1. That the projected year end underspend of £626,500 compared to the approved revenue budget of £5,181,667 for this Committee be noted; 2. That the overall projected yearend underspend of £627,505 compared to the approved revenue budget of £13,445,801 for the Council be noted; 3. That the overall position for the Council on Capital of a projected outturn of £3,673,185, which is an underspend of £7,462,620, be noted. 	Finance Manager
18	U175	Assets Update	To receive an update on Council Owned assets	<p>It was resolved:</p> <p>That the update on Council owned assets be noted.</p>	Director Commercial, Open Spaces & Facilities Manager

19.	-	Anglia Revenues & Benefits Partnership (ARP) Joint Committee Minutes	To receive the Minutes of the meeting of the ARP Joint Committee held on 17 th December 2019	It was resolved: That the Minutes of the meeting of the ARP Joint Committee held on 17 th December 2019 be noted.	Director Commercial
20.	-	East Cambs Bus Services Review Working Party Minutes	To receive the Minutes of the meeting of the East Cambs Bus Services Review Working Party held on 13 th November 2019	It was resolved: That the Minutes of the meeting of the East Cambs Bus Services Review Working Party held on 13 th November 2019 be noted.	Infrastructure & Strategy Manager
21.	-	Forward Agenda Plan	To receive the Forward Agenda Plan for the Committee	It was resolved: That the Forward Agenda Plan be noted.	Democratic Services Officer
22.	-	EXCLUSION OF THE PRESS & PUBLIC		It was resolved: That the press and public be excluded during the consideration of the remaining items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories 1,2 & 3 of Part I Schedule 12A to the Local Government Act 1972 (as amended).	
23.	-	ECTC Business Plan – Exempt Appendix	To consider the Exempt appendix to Report No. U167	It was resolved: That the Exempt appendix to Report No. 167 be noted.	Director Commercial
24.	U176	Write of Unrecoverable Debt	The Council is required to write-off an amount where the debtor has died and there is considered no prospect of the debt being recovered	It was resolved: That the write-off of £2,594.42, as referred to in the report, be approved.	Finance Manager

25.	U177	Appointments, Transfers & Resignations	To receive: (i) details of staff appointments, transfers and resignations for the period 1 st July to 31 st May 2018; and (ii) a summary of the Exit Questionnaire responses.	It was resolved: That the content of the information report be noted.	HR Manager
26.	U178	ECTC Management Accounts – 8 months to November 2019	To receive a summary view of the management accounts for the period.	It was resolved: That the contents of the report be noted.	ECTC Finance Manager
27.	U179	Asset Management Matter	To consider the proposed course of action as set out in the submitted report.	It was resolved: To approve the proposed course of action, as set out in the submitted report.	Open Spaces & Facilities Manager

Please Note: These decisions will come into effect on Thursday 20th February 2020 unless any 3 Members object and call-in the decision. The call-in must be in writing to the Chief Executive and be received by Thursday 13th February 2020. Recommendations of the Policy Committees to other bodies (or to Council) cannot be called-in, nor can any decisions categorised as urgent in accordance with the call-in procedure.