

(III) ECONOMIC DEVELOPMENT & STRATEGIC PLANNING COMMITTEE

1.0 CONSTITUTION

1.1 This Committee shall comprise of 7 members of Council who shall be appointed by full Council (from the full membership). Its quorum is 5.

2.0 OBJECTIVES

2.1 To formulate policy, monitor and oversee the Service Delivery Plans for the Economic Development and Strategic Planning to achieve the Council's corporate objectives and priorities.

3.0 TERMS OF REFERENCE

3.1 The Committee's terms of reference shall be:-

3.2 To approve and monitor performance against the Service Delivery Plans for the following service areas:-

- Economic Development
- Strategic Planning

3.3 To allocate expenditure of CIL Contributions in accordance with the Community Infrastructure Levy Governance Arrangements.

3.4 In respect of Neighbourhood Planning, to receive a report and determine:

- A Neighbourhood Area, where the Neighbourhood Area proposed does not match the parish boundary and objections to the proposed boundary are received
- if (other than minor non-consequential matters) the examiners recommendations are not accepted in full or if the Council is proposing further modifications (in addition to any modifications recommended by the examiner)

3.5 To approve key policies and procedures as defined within the specific Service Delivery Plans (as defined in paragraph 3.2) and not reserved for full Council, including:

- Planning Policy, including:
 - Statement of Community Involvement (SCI)
 - Supplementary Planning Documents
- Economic Development and Job Growth
- Matters relating to the implementing of Community Infrastructure Levy

3.6 To consider proposals for closer partnership working for services as defined in paragraph 3.2.

- 3.7 To appoint 'Member Champions' as required.
- 3.8 To make nominations to any relevant outside bodies for the Development and Strategic Planning Committee from the wider membership of the Council for a period of up to 4 years.

4.0 Delegation to Development & Strategic Planning Committee

- 4.1 Subject to the provisions of the Council's Constitution, the Committee has delegated authority to act on behalf of the Council in relation to the above, unless
- reserved to Council; or
 - delegated to officers under these or the other Committee terms of reference.

5.0 Delegation to Officers

- 5.1 The Chief Executive or Director Commercial or appropriate Service Lead, are authorised to act in relation to any matter of immediate urgency which must be dealt with before the next meeting of the Committee provided:
- the Chairman or Vice-Chairman of the Committee is consulted prior to the delegated decisions being made;
 - Spokespersons of minority groups are notified immediately of any action taken under this delegated power;
 - action taken is reported to the next Committee; and
 - it excludes any decision, which is by law expressly vested in the Council.
- 5.2 There shall be delegated to the Chief Executive or Director Commercial the exercise of any power or function of the Council in routine matters related to the implementation of agreed Strategies, Policies and programmes, falling within established policies and procedures and within existing budgets.

For the avoidance of doubt this delegation shall include the power to authorise others to exercise such powers.

This delegation shall not be taken to include any matter reserved to Full Council.

- 5.3 There are further delegated to the officers indicated below the exercise of any power or function of the Council relating to the matters set out below (whether Policy approval, monitoring or operational matters have been delegated to a Sub-Committee or not) under the Listed Acts or any amendment, modification or re-enactment of those Acts, or Regulations/Orders made under those Acts:

| | |
|--|--|
| <p>Planning Act 2008 & Community Infrastructure Levy Regulations 2010</p> <p>To accept a "land payment or"/ note in whole or part payment in kind in settlement of a CIL liability that is due or infrastructure in kind</p> | <p>Chief Executive, Director Commercial</p> |
| <p>To consider a review under Regulation 113</p> | <p>Director Commercial</p> |
| <p>To spend Strategic CIL income in accordance with the appropriate allocations</p> | <p>Chief Executive, Director Commercial</p> |
| <p>Business Incentive Grants Scheme – to determine applications within the approved criteria, up to £5,000.</p> | <p>Director Commercial</p> |
| <p>Localism Act 2011 Assistance to Parish Councils to prepare neighbourhood plans and neighbourhood development orders.</p> | <p>Director Commercial or Strategic Planning Manager</p> |
| <p>Town and Country Planning Act 1990 Localism Act 2011 Neighbourhood Planning (General) Regulations 2012</p> <p>Regulation 6 and 7 - Neighbourhood Area Designation:</p> <ul style="list-style-type: none"> -Receive and validate application -Advertise application for six weeks -Consider representations and -make a recommendation <p>Determine applications that</p> <ul style="list-style-type: none"> - match Parish boundary - without objection <p>Publish decision</p> | <p>Director Commercial Strategic Planning Manager or Strategic Planning Officer</p> <p>Director Commercial</p> <p>Director Commercial Strategic Planning Manager or Strategic Planning Officer</p> |
| <p>Section 3, Schedule 4B of the Localism Act 2011. Advice and assistance to the Parish Council</p> | <p>Director Commercial Strategic Planning Manager or Strategic Planning Officer</p> |

| | |
|---|--|
| <p>Regulation 14 – Initial Pre-submission six week consultation</p> <p>Supporting the parish council with their six week consultation on their draft Neighbourhood Plan</p> <p>Making any formal representations on the draft Neighbourhood Plan during that six week window</p> | <p>Director Commercial Strategic Planning Manager or Strategic Planning Officer</p> |
| <p>Regulation 16 - Submission of Neighbourhood Plan to the Council, and its publication for a further six week consultation</p> <ul style="list-style-type: none"> -Validate the submission documents -Publication and arranging of six week consultation -Making ECDC representations on the Neighbourhood Plan -Collating and summarising the responses received and send to examiner | <p>Director Commercial Strategic Planning Manager or Strategic Planning Officer</p> |
| <p>Regulation 17 to 19 - examination</p> <p>Appointing an Inspector Arranging examination/hearing Appearing at hearing</p> <p>Consider the examiners report if the examiners recommendations are accepted in full;</p> <p>Deciding whether the neighbourhood plan should proceed to a referendum, having taken account of the examiners recommendations</p> <p>Publicising the examiner's report and the decision</p> | <p>Director Commercial Strategic Planning Manager or Strategic Planning Officer</p> <p>Director Commercial</p> <p>Director Commercial Strategic Planning Manager or Strategic Planning Officer</p> |
| <p>Neighbourhood Planning (Referendum) Regulations 2012 – referendum</p> <p>Arranging, advertising and all other aspects of managing the referendum process</p> <p>Publicise the results of the referendum</p> | <p>Democratic Services Manager</p> |
| <p>Regulation 20 – adopting a neighbourhood plan</p> <p>Publicise decision</p> | <p>Democratic Services Manager</p> |