
TITLE: COMMUNITY GOVERNANCE REVIEW – BURROUGH GREEN/WESTLEY WATERLESS PARISH BOUNDARY

Committee: Council

Date: 20th October 2022

Author: Adrian Scaites-Stokes, Electoral Services Officer

[X94]

1.0 ISSUE

- 1.1 To consider a change to the parish boundary between the parishes of Burrough Green and Westley Waterless in accordance with the original Community Governance Review.
- 1.2 To consider whether to incorporate the additional boundary change as suggested by Burrough Green Parish Council.
- 1.3 To consider making a request to the Local Government Boundary Commission for England (LGBCE) to amend the related District Ward boundary to align with the new parish boundary.

2.0 RECOMMENDATION(S)

- 2.1 That the parish boundary between the parishes of Burrough Green and Westley Waterless be amended in accordance with the original Community Governance Review.
- 2.2 That the additional boundary change suggested by Burrough Green Parish Council is not approved.
- 2.3 That the Community Governance Order, as shown at Appendix 3, to amend the parish boundary between Burrough Green and Westley Waterless, be approved.
- 2.4 That the Council make a formal request to the Local Government Boundary Commission for England for a related alteration to the District Ward boundary, between the wards of Bottisham and Woodditton, to align it with the new parish boundary between Burrough Green and Westley Waterless.

3.0 BACKGROUND/OPTIONS

- 3.1 The Local Government and Public Involvement in Health Act 2007 devolved the powers to make recommendations to principal councils with regard to community governance within their areas. East Cambridgeshire District Council, therefore, has responsibility for undertaking Community Governance Reviews within its district to encourage 'community empowerment' at a local

level. These Reviews cover a number of issues and include changing parish boundaries.

- 3.2 Following an application received from Westley Waterless Village Meeting in February 2022, following requests made by local residents, the Council conducted a two stage Community Governance Review of the parish boundary between Westley Waterless and Burrough Green.
- 3.3 Stage 1 of the Review was completed and presented to Council on 14th July 2022, where it was agreed to proceed with Stage 2 of the Review. The Stage 2 consultation set out the recommendations made by this Council, highlighting the specific dwellings that would be affected by the boundary change. The Stage 2 consultation concluded on 23rd September 2022.
- 3.4 The overall results of both Stages of the consultations showed no objections to the original proposal affecting the dwellings along Main Street, which would be moved into the Westley Waterless parish. In addition residents of 7 out of the 15 of the affected dwellings gave support to this proposal, their comments are shown in Appendix 1 (residents A to G).
- 3.5 During the Stage 2 consultation an additional suggestion was proposed by Burrough Green Parish Council to change a different part of the parish boundary between Burrough Green and Westley Waterless, so that two properties would be transferred from Westley Waterless parish into Burrough Green parish. As a result of this suggestion, an additional consultation document, shown at Appendix 4, was circulated to the original consultees plus the residents of the two dwellings involved.
- 3.6 This additional consultation resulted in an objections from both of the two dwellings involved in the new suggested boundary amendment, as shown in Appendix 1 (residents H and I).
- 3.7 Amending the parish boundary would mean that the District Ward boundary between Bottisham and Woodditton would then not be co-terminous with the new parish boundary, meaning the boundaries would be different.
- 3.8 As only the LGBCE could amend district ward boundaries, the Council needs to consider making a formal request for it to amend the related district ward boundary, so it would be co-terminous with the new parish boundary.
- 3.9 The Council has a number of options when considering the parish boundary change:
 - Reject the recommendations – in this case no boundary changes would take place.
 - Approve the original proposed parish boundary amendment only, with no changes.
 - Approve the original and additional parish boundary amendments with no changes.

- 3.10 The Council has a number of options when considering whether to make a request to the LGBCE to amend the related district ward boundary:
- Do not make a request to amend that district ward boundary – this will mean that the status quo would be maintained where some properties in the new Westley Waterless parish would remain in the Bottisham Ward and some in the Woodditton Ward.
 - Make a request to amend that district ward boundary – this would move all the affected properties into the Bottisham Ward.

4.0 ARGUMENTS/CONCLUSIONS

- 4.1 The originally proposed parish boundary change was prompted by local residents and it is apparent that the consultees were content with the proposals, as no objections were received and there were a number of supportive comments from some of the residents that would be affected. Therefore, this parish boundary amendment should be approved.
- 4.2 The subsequent suggestion from Burrough Green Parish Council resulted in an objection from the residents of one of the two dwellings that would be affected by this suggestion. Their objections related to their heavy involvement within the Westley Waterless community, which would be affected by this amendment. Therefore, as this suggestion came from Burrough Green Parish Council with no apparent resident support this additional amendment to the parish boundary is not recommended for approval.
- 4.3 The approval of the parish boundary change requires the Council to submit a copy of the Community Governance Order to the LGBCE. The LGBCE requested Councils to submit any potential boundary changes to it by 1st October 2022, as it would take several months to check any Community Governance Orders. On contacting the LGBCE, it was prepared to accept a late submission and, although no guarantees could be made, expected that the parish boundary change would be in place for the May 2023 parish elections.
- 4.4 Following the parish boundary amendment, the District Ward boundary would not be aligned with it. Therefore, an official request should be made to the LGCE as soon as possible. Such requests usually take between three to fourth months to be processed, but that would give the LGBCE the chance to approve the amended ward boundary and similarly, with no guarantees, could be in place in time for the May 2023 District Council elections.

5.0 FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT/CARBON IMPACT ASSESSMENT

- 5.1 There are no financial implications for the District Council, as all costs will be met within budget.
- 5.2 Equality Impact Assessment not required, as this is not a change in Council policy nor does it impact on any other Council policy, therefore no persons will be directly adversely impacted by the boundary change.

5.3 Carbon Impact Assessment included, see Appendix 6.

6.0 APPENDICES

6.1 Appendix 1 – Responses to Consultations (Stage 1 & 2 & addition)

6.2 Appendix 2 – Stage 2 Consultation document and map

6.3 Appendix 3 – Community Governance Order 2022

6.4 Appendix 4 – Stage 2 Additional Consultation document and map

6.5 Appendix 5 – Consultees Lists

6.6 Appendix 6 – Carbon Impact Assessment

<u>Background Documents</u>	<u>Location</u>	<u>Contact Officer</u>
None	Room 211 The Grange Ely	Adrian Scaites-Stokes Electoral Services Officer Tel: (01353) 616456 E-mail: adrian.scaites-stokes@eastcambs.gov.uk

AGENDA ITEM 12 - APPENDIX 1

Community Governance Review –Consultation Responses, Stages 1 & 2

Stage 1 Consultation Responses

Resident A in Main Street, Westley Waterless	We fully support the proposed Boundary change. We live in Westley Waterless, we access amenities in Westley Waterless and believe we should contribute to that Parish council and not another village's.
Resident B in Main Street, Westley Waterless	With reference to the above-proposed boundary change, we write to say that we fully support the proposed change.
Resident C in Main Street, Westley Waterless	Our address is one of those which is in Borough Green for electoral purposes. When we moved to the village we had no idea that we would be anything but residents of Westley Waterless and were very surprised to discover that we were expected to vote in Borough Green and that our precept would go to Borough Green and not to Westley Waterless. We live just a few hundred yards from Westley Waterless Village Hall and have always regarded ourselves as part of our distinct village community, here in Westley Waterless. In our view, this change will: (i) Reflect the identity of Westley Waterless as a distinct village community, quite separate from Burrough Green; (ii) Be much more convenient - at present we (and many other voters) must walk for 15 minutes - or drive - to vote in Burrough Green, when we should be voting in our own village hall.
Resident D in Main Street, Westley Waterless	I support the suggestion that the boundary between WW and BG is moved to better reflect the community of WW by incorporating the dwellings shown within the shaded area of the map , currently within the BG parish into the WW parish.
Resident E in Main Street, Westley Waterless	I raised this issue many years ago after I attended a Burrough Green parish council meeting where no matters affecting my location at Westley Waterless were raised or indeed thought to be relevant. However I was informed that no change could be made so I did not take the matter further. Hopefully common sense will applied to this review.
Education Authority, Cambridgeshire County Council	This part of the Westley Waterless and Burrough Green parishes in the Burrough Green CE Primary School catchment, which is a partner primary school for Linton VC; hence the change does not make any difference in terms of admissions policies. As this is the case, we have no objections to the proposed change.

Stage 2 Consultation Responses

Resident F in Main Street, Westley Waterless I live at one of the properties which is subject to the proposed boundary change. I fully support the proposed change. We currently see ourselves as residents of WW and the boundary change will allow us to more fully participate in the governance and life of the village.

Resident G in Main Street, Westley Waterless We agree completely with the potential move of properties in Westley Waterless from Burrough Green parish. We are owners of one of the properties involved and it is a historical nonsense that we are not currently included in the parish where our property is located. We do hope common sense will prevail!

Burrough Green Parish Council Suggested that two properties currently in Westley Waterless, Bessboro and Highfields on Brinkley Road, be moved into the Burrough Green parish.

Resident H in Brinkley Road, Westley Waterless We would not support this proposal. We have lived here for over 25 years and have always played an active part in Westley Waterless community. In addition to general community activities such as supporting the village and church with fundraising events; church cleaning and church yard mowing, we are involved with the Parochial Church Council for Westley Waterless and as a trustee of the Westley Waterless village hall. We believe that our properties are best aligned with Westley Waterless and that a move to Burrough Green would be a retrograde step.

We trust that this proposal will not be considered further.

Residents I in Brinkley Road, Westley Waterless Thank you for your letter proposing a transferral of two houses - ours (Highfields) and that of our neighbours (Bessboro) - from Westley Waterless parish to that of Burrough Green.

We wish to remain under the governance of Westley Waterless, because we are committed members of this village community. This includes social events at the village hall, attending services at the church of St Mary's, participating in cleaning up the church yard, voting in the village hall and being active members of the village's What's App and Book groups. Furthermore, the busy Brinkley Road, and the longish walk from our house to Burrough Green make us feel detached from the life of that village.

We live as an extended family of 3 generations who have all expressed their views that they wish to remain in Westley Waterless. Our son has his friends in the village, and my elderly parents value the kindness of neighbours and friends here. Social connections to people in the village, and the activities we share together, are what gives our family a sense that we belong to this small community. While we have nothing against Burrough Green, we know no one there.

One further point, is that looking at the map you kindly provided, the movement of our two houses seems a bit arbitrary and unnecessary. It wasn't clear to us what advantages would arise from the move. Therefore, we cannot see any reasonable grounds for making this change, and it would not have our consent.

**AGENDA ITEM 12 - APPENDIX 2
EAST CAMBRIDGESHIRE DISTRICT COUNCIL**

COMMUNITY GOVERNANCE REVIEW 2022

TERMS OF REFERENCE

A review of parishes under the Local Government and
Public Involvement in Health Act 2007

INTRODUCTION

Aims of the review

East Cambridgeshire District Council has resolved to undertake a Community Governance Review (CRG) pursuant to Part 4, Chapter 3 of the Local Government and Public Involvement in Health Act 2007, to consider the following parish matters;

Parish	Matter to be considered
Westley Waterless	To move the boundary between Westley Waterless and Burrough Green so that those electors living in Westley Waterless all fall within the Westley Waterless Parish

In undertaking the review, the Council will be guided by Part 4 of the Local Government and Public Involvement in Health Act 2007, the relevant parts of the Local Government Act 1972, Guidance on Community Governance Reviews issued in accordance with section 100(4) of the Local Government and Public Involvement in Health Act 2007 by the Department of Communities and Local Government and The Electoral Commission in April 2008. Also the following regulations which guide, in particular, consequential matters arising from the Review: Local Government (Parishes and Parish Councils) (England) Regulations 2008 (SI2008/625); Local Government Finance (New Parishes) Regulations 2008 (SI2008/626).

This Council is required to have regard to Guidance on Community Governance Reviews issued by the Secretary of State for Communities and Local Government. This guidance was published in April 2008 and it has been considered when drawing up the Terms of Reference (TOR).

What is a Community Governance Review (CGR)?

A CGR is a review of the whole or part of the district to consider one or more of the following:

- Creating, merging, altering or abolishing parishes;
- The naming of parishes and the style of new parishes;
- The electoral arrangements for parishes (the ordinary year of elections; council size, the number of councillors to be elected to the council, and parish warding), and
- Grouping parishes under a common parish council or de-grouping parishes.

AGENDA ITEM 12 - APPENDIX 2

The Council is required to ensure that community governance within the area under review will be:

- Reflective of the identities and interests of the community in that area; and
- Is effective and convenient.

In doing so the CGR is required to take into account:

- The impact of community governance arrangements on community cohesion; and
- The size, population and boundaries of a local community or parish.

Why undertake a Community Governance Review?

A CGR provides an opportunity for principal authorities to review and make changes to community governance within their area. Such reviews can be undertaken when there have been changes in population or in reaction to specific, or local new issues to ensure that the community governance for the area continues to be effective and convenient and it reflects the identities and interests of the community.

The government has emphasised that recommendations made in CGR ought to bring about improved community engagement, more cohesive communities, better local democracy and result in more effective and convenient delivery of local services.

Government guidance further states that it is good practice to conduct a (full) CG at least every 10-15 years and keep the area under review in the interim. The most recent similar review of the district resulted in the:-

- The District of East Cambridgeshire (Electoral Changes) Order 2018

Specifically, this CGR will consider:

- The boundary between Westley Waterless and Burrough Green

Who will undertake the CGR?

As the principal authority, the District Council is responsible for undertaking any CGR within its electoral area. The Council will approve the final recommendations before a Community Governance Order is made.

CONSULTATION

How the Council proposes to conduct consultations during the Review?

Before making any recommendations or publishing final proposals, the District Council will take full account of the views of local people. The District Council will comply with the statutory consultative requirements by:

- Consulting local government electors for the area under review.
- Consulting any other person or body (including a local authority), which appears to the District Council to have an interest in the review.
- Notifying and consulting the county council.

AGENDA ITEM 12 - APPENDIX 2

- Taking into account any representations received in connection with the review.

Information relating to the CGR will be available on the Council's website and key documents will be on deposit at the District Council's offices at The Grange, Nutholt Lane, Ely, Cambridgeshire CB7 4EE.

When taking account of written representations the District Council is bound to have regard to the need to secure that community governance within the area under review:

- Reflects the identities and interests of the community in that area; and
- Is effective and convenient.

The District Council will publish its recommendations as soon as practicable and take such steps as it considers sufficient to ensure that persons who may be interested in the CGR are informed of the recommendations and the reasons behind them. The District Council will notify each consultee and any other persons or bodies who have made written representations of the outcome of the Review.

A timetable for the CGR

A CGR must, by statute, be concluded within a twelve-month period from the day on which the CGR starts. A CGR starts when the District Council publishes its Terms of Reference and concludes when the District Council publishes the recommendations made in the CGR.

The following is the review timetable:

Action	Timetable	Outline of Action
Terms of Reference (TOR) are published	Start Date 7 th March 2022	District Council publishes TOR and notifies stakeholders, clearly defining extent of CGR
Introductory stage – submissions are invited	Three month period 7 th March 2022	District Council invites proposals from stakeholders on future arrangements under TOR
Draft proposals are prepared	By 14 th July 2022	Draft proposals to be considered by Full Council
Draft proposals are published	By 16 th July 2022	District Council publishes Draft proposals and notifies stakeholders
Consultation	Two month period ending 23 rd September 2022	Consultation with stakeholders
Final Proposals are prepared	By 10 th October 2022	Results of consultation considered and Final Proposals prepared

AGENDA ITEM 12 - APPENDIX 2

Final Recommendations published	By 10 th October 2022	Submissions considered and final recommendations produced
Final Recommendations are published and decision by Council	20 th October 2022	The Council meet to consider Final Recommendations and decide on the extent to which the Council will give effect to them.
Order made	Thereafter	Council publishes the reorganisation Order and requests the Electoral Commission to approve any consequential changes.

ELECTORATE FORECASTS

In considering the electoral arrangements of the parish(s) stated within these Terms of Reference the District Council is required to consider any change in the number or distribution of the electors which is likely to occur in the period of five years beginning with the day when the review starts.

The District Council has used the Register of Electors 2022 published on 1 December 2021 to provide existing local government figures. Electorate forecasts will be prepared using all available information.

THE PRESENT STRUCTURE OF WESTLEY WATERLESS/BURROUGH GREEN PARISH(S) AND THEIR ELECTORAL ARRANGEMENTS

Present Structure of parish governance in the area to be reviewed:

Parish	Current electorate	Forecast electorate
Westley Waterless	119	160
Burrough Green	318	279

Parishes

The Council wishes to ensure that electors should be able to identify clearly with the parish in which they are resident. It considers that this sense of identity and community lends strength and legitimacy to the parish structure, creates a common interest in parish affairs, encourages participation in elections to the parish council, leads to representatives and accountable government, engenders visionary leadership and generates a strong, inclusive community with a sense of civic values, responsibility and pride.

AGENDA ITEM 12 - APPENDIX 2

The Council considers that parishes should reflect distinctive and recognisable communities of interest, with their own sense of identity; the feeling of local community and the wishes of local inhabitants are primary considerations in this Review.

The Council is anxious to balance carefully the considerations of changes that have happened over time, through population shifts or additional development for example, and that have led to a different community identity with historic traditions in its area.

The Council notes the Government's Guidance that community cohesion should be taken into account in this Review.

The Council also notes the Government's strongly stated Guidance that it "expects to see a trend in creation, rather than abolition, of parishes" and that "the abolition of parishes should not be undertaken unless clearly justified". The Council also notes that the Government also considers that, where existing parishes are abolished, "It would be undesirable to see the area becoming unparished with no community governance arrangements in place".

ELECTORAL ARRANGEMENTS

What does 'Electoral Arrangements' mean?

An important part of our Review will comprise giving consideration to 'Electoral Arrangements'. The term covers the way in which a council is constituted for the parish. It covers:

- The ordinary year in which elections are held;
- The number of councillors to be elected to the council;
- The division (or not) of the parish into wards for the purpose of electing councillors;
- The number and boundaries of any such wards;
- The number of councillors to be elected for any such ward;
- The name of any such ward.

Ordinary year of election

The Local Government Act 1972 states that ordinary election of parish councils shall take place in 1976, 1979 and every fourth year thereafter (ie 2011, 2015, 2019, etc). However, the Government has indicated that it would want the parish electoral cycle to coincide with the cycle for the district council, so that the costs of elections can be shared.

If the Review finds that it is appropriate to create new posts for parish councillors then these will come in to effect at the next ordinary day of election i.e. May 2023.

A council for a parish

The legislation lays down the different duties that the Council has with regard to the creation of a council for a parish.

- Where the number of electors is 1,000 or more – a parish council must be created;
- Where the number of electors is 151-999 – a parish council may be created, with a parish meeting being the alternative form of governance;
- Where the number of electors is 150 or fewer – a parish council is not created.

What considerations cover the number of parish councillors?

The Government has advised, and this Council concurs that “it is an important demographic principle that each person’s vote should be of equal weight so far as possible, having regard to other legitimated competing factors, when it comes to the elections of councillors”. Likewise, the Council notes that the number of parish councillors for each parish council shall not be less than five. There is no maximum number. There are no rules relating to the allocations of councillors. However, in dealing with a request the following guidelines, which are based on recommendations from the National Association of Local Councils, will be followed.

Number of Parish Councillors Guidelines

Electors	Councillors	Electors	Councillors
Up to 900	7	10,400	17
1,400	8	11,900	18
2,000	9	13,500	19
2,700	10	15,200	20
3,500	11	17,000	21
4,400	12	18,900	22
5,400	13	20,900	23
6,500	14	23,000	24
7,700	15	45,000	25
9,000	16		

The Government’s guidance is that “each area should be considered on its own merits, having regard to its population, geography and the pattern of communities,” and therefore the Council is prepared to pay particular attention to existing levels of representation, the broad pattern of existing council sizes which have stood the test of time and the take-up of seats at elections in its consideration of this matter.

By law, the Council must have regard to the following factors when considering the number of councillors to be elected for the parish:

- The number of local government electors for the parish;
- Any change in that number which is likely to occur in the period of five years beginning with the day when the Review starts.

Parish Warding

The Act requires that in considering whether a parish should be divided into wards for the purposes of elections of the parish council the Council should consider the following:

Whether the number, or distribution, of the local government electors for the parish would make a single election of councillors impracticable or inconvenient; Whether it is desirable that any area or areas of the parish should be separately represented on the council.

The Government's guidance is that "the warding of parishes in largely rural areas that are based predominately on a single centrally-located village may not be justified. Conversely, warding may be appropriate where the parish encompasses a number of villages with separate identities, a village with a large rural hinterland or where, on the edges of towns, there has been some urban overspill into the parish".

The Council will be mindful of all this guidance, noting further that "each case should be considered on its merits and on the basis of the information and evidence provided during the course of the review."

The Council notes that warding arrangements should be clearly and readily understood by and should have relevance for the electorate of the parish; they should reflect clear physical and social differences within a parish; one parish but comprising different parts.

The Council recognises that ward elections should have merit; not only should they meet the two tests laid down in the Act, but they should also be in the interests of effective and convenient local government. They should not be wasteful of a parish's resources.

District Warding and County Division Boundaries

It is envisaged that the issues which are the subject of this Review will require an alteration to the boundaries of District Wards Bottisham and Woodditton but would not affect the boundaries of the County Divisions. The parish boundary is also the District Ward boundary and an amendment to the Ward boundary would make both type of boundary co-terminous, meaning they would match. This would result in c40 electors being transferred from the Woodditton Ward to the Bottisham Ward.

The Electoral Commission is responsible for deciding whether boundary changes of this nature should be made and requires the Council consult on any such recommendations. Therefore this potential District Ward amendment is incorporated within this consultation.

REORGANISATION OF COMMUNITY GOVERNANCE ORDERS AND COMMENCEMENT

AGENDA ITEM 12 - APPENDIX 2

The Review will be completed when the Council adopts the Reorganisation of Community Governance Order. Copies of this Order, the map(s) that show the effects of the order in detail, and the document(s) which set out the reason for the decisions that the Council has taken (including where it has decided to make no change following a Review) will be deposited at the Council's Offices, website and Community Offices.

In accordance with the Guidance issued by the Government the Council will issue maps to illustrate each recommendation at a scale that will not normally be smaller than 1:10,000. These maps will be deposited with the Secretary of State at the Department of Communities and Local Government and at the Council's office at The Grange, Nutholt Lane, Ely, Cambs. Prints will also be supplied, in accordance with the regulations, to Ordnance Survey, the Registrar General, the Land Registry, the Valuation Office Agency, the Boundary Commission for England and the Electoral Commission.

It is proposed that the Order will take effect for financial and administrative purposes on 1st December 2022.

The electoral arrangements for a new or existing parish council will come into force at the next elections to the parish council, which will be on 5 May 2023.

CONSEQUENTIAL MATTERS

General Principles

The Council notes that a Reorganisation Order may cover any consequential matters that appear to the Council to be necessary or proper to give effect to the Order.

These may include:

- The transfer and management or custody of property;
- The setting of precepts for new parishes;
- Provision with respect to the transfer of any functions, property, rights and liabilities;
- Provision for the transfer of staff, compensation for loss of office, pensions and other staffing matters
- Subsequent amendment to the District Ward boundary between the Bottisham Ward and Wooditton Ward.

In these matters, the Council will be guided by Regulations that have been issued following the 2007 Act.

How to contact us

Should you wish to submit a written representation regarding this review please address to:

Electoral Services
East Cambridgeshire District Council
The Grange
Nutholt Lane
Ely
Cambridgeshire
CB7 4EE

Alternatively your submission may be emailed to:
elections@eastcambs.gov.uk

Should you require any further information or need clarification on the review process, please contact: Adrian Scaites-Stokes at the office above or adrian.scaites-stokes@eastcambs.gov.uk or by telephone on 01353 616456.

Publication of Terms of Reference

These Terms of Reference will be published on the District Council web site <http://www.eastcambs.gov.uk> and will be available for inspection at the offices at The Grange, Nutholt Lane, Ely, Cambs, CB7 4EE

Notices advertising this Community Governance Review and the availability of the Terms of Reference will also be posted within each Parish.

Date of Publication

16th July 2022

AGENDA ITEM 12 - APPENDIX 3
LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT 2007

The East Cambridgeshire District Council
Community Governance Order 2022

Made on 20 October 2022

Coming into force in accordance with article 1(2) and 1(3)

East Cambridgeshire District Council (“the council”), in accordance with section 83 of the Local Government and Public Involvement in Health Act 2007 (“the 2007 Act”), has undertaken a community governance review and made recommendations dated 12 July 2018.

The Council has decided to give effect to those recommendations and, in accordance with section 93 of the 2007 Act, has consulted with the local government electors and other interested persons and has had regard to the need to secure that community governance reflects the identities and interests of the community and is effective and convenient.

The Council, in accordance with section 100 of the 2007 Act, has had regard to guidance issued under that section.

The Council makes the following Order in exercise of the powers conferred by section 86 of the 2007 Act.

Citation and commencement

1.

- (1) This Order may be cited as the East Cambridgeshire District Council Community Governance Order 2022.
- (2) For the purposes of proceedings preliminary or relating to the amendment of the parish boundary between the parishes of Burrough Green and Westley Waterless.
- (3) For all other purposes, this Order shall come into force on the ordinary day of election of councillors in 2023.

Interpretation

2. In this Order-

- “district” means the district of East Cambridgeshire;
- “map” means the map marked “Map referred to in the East Cambridgeshire District Council Community Governance Order 2022” and deposited in accordance with section 96(4) of the 2007 Act and any reference to a numbered sheet is a reference to the sheet of the map which bears that number;
- “ordinary day of election of councillors” has the meaning given by section 37 of the Representation of the People Act 1983; and
- “Registration Officer” means an officer appointed for the purpose of, and in accordance with, section 8 of the Representation of the People Act 1983.

Effect of Order

- 3.** This Order has effect subject to any agreement under section 99 (agreements about incidental matters) of the Local Government and Public Involvement in Health Act 2007 relevant to any provision of this Order.

Area of the Order

- 4.** The area affected by this Order is the existing parishes of Burrough Green and Westley Waterless, a map showing the general outline of which is contained in Schedule 1.

Number of parish councillors for the parishes of Burrough Green and Westley Waterless

- 5.** The number of councillors for the parishes of Burrough Green and Westley Waterless is unchanged.

AGENDA ITEM 12 - APPENDIX 3

Electoral Register

6. The Registration Officer for the district shall make such rearrangement of, or adaptation of, the register of local government electors as may be necessary for the purpose of, and in consequence of, this Order.

Order Date

7. 20 October 2022 is the order date for the purposes of the Local Government (Parishes and Parish Councils) (England) Regulations 2008.

Sealed with the seal of the Council on the 20 day of October 2022.

Director Legal/Chief Executive

EXPLANATORY NOTE *(This note is not part of the order)*

This Order gives effect to the recommendations made by East Cambridgeshire District Council for the amendment of the parish boundary between the parishes of Burrough Green and Westley Waterless. The electoral arrangements apply in respect of parish elections to be held on and after the ordinary day of election of Councillors in 2023.



**EAST CAMBRIDGESHIRE
DISTRICT COUNCIL**
THE GRANGE, NUTHOLT LANE
ELY, CAMBRIDGESHIRE, CB7 4EE

Telephone: (01353) 665555
Email: elections@eastcambs.gov.uk
Web: www.eastcambs.gov.uk

Owner/Occupier

Adrian Scaites-Stokes

adrian.scaites-stokes@eastcambs.gov.uk

3rd August 2022

Draft Community Governance Review - Burrough Green/Westley Waterless

Further to the Review we have already contacted you about, see letter dated 16th July 2022, we have received comments from Burrough Green Parish Council. It requested that two dwellings, not included in the original Review, be moved from Westley Waterless parish into the Burrough Green parish. This would involve an additional amendment to the parish boundary.

Please see the map enclosed showing the proposed amendment to the parish boundary. The two dwellings involved are on Brinkley Road:

- Bessboro
- Highfields

Please take this proposed amendment when considering the whole Review.

The aim of this stage of the Review is to consult stakeholders who may be affected by the proposals. These documents are also available on the District Council's website at <https://www.eastcambs.gov.uk/elections-voting/review-polling-district-polling-places-and-polling-stations>. If these proposals are accepted, there will be a subsequent need to alter the current District ward boundaries between Bottisham and Wooddittion to make them co-terminous, i.e. so they have the same boundary as the parishes. Please also take this into consideration when reviewing the proposals.

If you have views or opinions regarding the proposed boundary changes please let us know by no later than 23rd September 2022.

Yours faithfully

A Scaites-Stokes

Adrian Scaites-Stokes

AEA (Cert.), Democratic Services Officer

Suggested Parish Boundary change from Burrough Green Parish Council – shown by the red line (map supplied by Burrough Green Parish Council)



List of Consultees

Affected local electors from the 15 dwellings in the original proposal
Affected local electors from the 2 dwellings in the additional proposal
Burrough Green Parish Council
Westley Waterless Parish Meeting
Local District and County Councillors
The Member of Parliament for that Constituency
Political Parties – Conservative, Green, Labour and Liberal Democrat
The Boundary Commission
The Home Office
The Secretary of State, Department of Levelling Up, Housing & Communities
Ordnance Survey
Office for National Statistics
The Education Authority
Local Land Charges
East Cambridgeshire District Council – various departments
Cambridgeshire County Council
East Cambs Access Group
National Autistic Society
Age Concern
Citizens Advice
Anglia Revenues Partnership
Local Campaigners for the Protection of Rural Ely
The Voluntary Sector
East Cambridgeshire District Council Consultees

ECDC Carbon Impact Assessment:

Once complete, this CIA should be sent to Richard Kay (richard.kay@eastcambs.gov.uk) for review prior to including a summary of this CIA within your committee report.

Please provide a brief description of the policy/decision including the proposed outcomes?

To amend the parish, and subsequently the district ward, boundary between the parishes of Burrough Green and Westley Waterless.

Now consider whether any of the following aspects will be affected. Many are likely to be ticked 'neutral':

Aspect	Likely climate effect:			Commentary
	+ve	-ve	neutral	
The council's energy consumption via buildings (electricity, gas, oil). Tick +ve if consumption will reduce.				Not applicable
The council's energy consumption via travel (eg petrol). Tick +ve if consumption will reduce.				Not applicable
The councils water usage (especially hot water). Tick +ve if consumption will reduce.				Not applicable
Creation of renewable energy. Tick +ve if it increases renewable energy production. Tick -ve if renewable energy is lost.				Not applicable
Carbon offsetting – will the proposal offset carbon emissions such as through tree planting. Tick +ve if yes.				Not applicable

<p>Reducing carbon emissions through amending ongoing activities not covered above eg management of land, such as peat soils, in a way which reduces carbon dioxide emissions. Tick +ve if yes.</p>				<p>Potential benefits of electors not using vehicles to access previous polling station.</p>
<p>If the project involves the creation or acquisition of a building, has the energy rating been considered? Are / will measures be included to make the building energy efficient, beyond basic building regulation or other legal requirements? Tick +ve if yes.</p>				<p>Not applicable</p>
<p>Embodied energy - does your project/proposal include construction of buildings or other significant infrastructure? If no, then tick neutral. If yes, have genuine efforts been made to minimise the <i>embodied energy</i>* in the materials being used for that construction, and the source of such materials? If so, tick +ve.</p>				<p>Not applicable</p>

What information is available to help the carbon impacts identified above to be quantified?

(e.g. this might be a estimation of energy consumption provided by a constructor, an estimate of distance travelled to a new site etc.)

Can any negative outcomes be justified as appropriate or necessary?

Not applicable

Are any remedial or mitigation actions required?

Not applicable

Once implemented, will you monitor the actual impact of any +ve or -ve outcomes? Yes / No. If so, how?

No

Overall summary to be included in your covering report (i.e. what you put in this box should be replicated in your committee report, and therefore should provide the overall summary of the carbon impact, in language suitable for being placed in the public domain).

The amendment to the parish (district) boundary will have no direct impact on the Council or its activities. There could be a minor benefit, if the electors moving in to the Westley Waterless parish do not use their vehicles to access their new polling station during elections.

Assessment completed by (name and position)	Adrian Scaites-Stokes Electoral Services Officer
Date CIA completed	
Approved by Richard Kay	

*Embodied energy is the energy used (and therefore carbon dioxide or other greenhouse gases emitted) during the manufacture, transport and construction of building materials. So for example, if you are specifying concrete on a project then carbon dioxide (or equivalent) will have been emitted making that concrete. Different materials have high and low levels of embodied energy, with low being good. Not only can different materials have different embodied energy values, but the same material can also have differing embodied energy values depending on where it was sourced and transported. For example, stone sourced from China would have a far greater embodied energy within it than the same stone sourced locally, due to the carbon dioxide emitted during transportation. By way of examples, using stainless steel will likely have over 10 times more embodied energy within it, per kg, than timber.