

OPERATIONAL SERVICES COMMITTEE
ANNUAL AGENDA PLAN

AGENDA ITEM NO 23

LEAD OFFICER: Isabel Edgar, Director Operations

DEMOCRATIC SERVICES OFFICER:

Mon 13 June 2022		Mon 11 July 2022		Mon 12 September 2022	
	4:30pm		CANCELLED		4:30pm
Report deadline	4pm Thurs 26 May	Report deadline	n/a	Report deadline	4pm Fri 26 Aug
Agenda despatch	Mon 30 May 2022	Agenda despatch	n/a	Agenda despatch	Wed 31 Aug 2022
Quarter 4 – Waste Performance	James Khan (Head of Street Scene)				
Community Safety Partnership Update	Lewis Bage (Communities & Partnerships)				
Housing Enforcement Policy	Liz Knox (Environmental Services)				
Food Health and Safety Service Delivery Plan	Liz Knox (Environmental Services)				
Environment Action Plan 2022	Richard Kay (Strategic Planning Manager)				
Annual Reports of Representatives on Outside Bodies	DSO				
ARP Joint Committee Minutes – 1 st March 2022	DSO				
Forward Agenda Plan	DSO				

Notes:

1. Agenda items which are likely to be “urgent” and therefore not subject to call-in are marked *
2. Agenda items in italics are provisional items / possible items for future meetings.

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Mon 14 November 2022 4:30pm		Mon 16 January 2023 4:30pm		Mon 27 March 2023 4:30pm	
Report deadline	4pm Mon 31 Oct	Report deadline	4pm Fri 30 Dec	Report deadline	4pm Mon 13 March
Agenda despatch	Wed 2 Nov 2022	Agenda despatch	Wed 4 Jan 2023	Agenda despatch	Wed 15 March 2023
Service Presentation – Customer Services	Annette Wade (Customer Services Manager)	Quarter 3 – Waste Performance	(Head of Street Scene)	Service Delivery Plans 2023/24	Service Leads
VCAEC -Service Level Agreement Update	Mark Goldsack (presentation)	Community Safety Partnership Update	Lewis Bage (Communities & Partnerships)	ECSS Business Plan	(Head of Street Scene)
Service Delivery Plans – 6 Month Performance Monitoring	Service Leads				
Outdoor Sports Facilities & Playing Pitch Strategies	Victor Le Grand (Senior Leisure Services Officer)	Budget Monitoring Report	Anne Wareham (Senior Accountant)	ARP Joint Committee Minutes	DSO
Progress Report Youth Strategy Action Plan	Stephanie Jones (Communities & Partnerships)	ARP Joint Committee Minutes	DSO	Forward Agenda Plan	DSO
ECSS Annual Accounts	Finance Manager ECSS	Forward Agenda Plan	DSO		
Housing Renewal Policy	Liz Knox (Environmental Services)				
Housing Enforcement Policy Consultation Results	Liz Knox (Environmental Services)				
Budget Outturn Report	Anne Wareham (Senior Accountant)				
Quarter 1 & 2 – Waste Performance	(Head of Street Scene)				

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Sports Grants	Victor Le Grand (Senior Leisure Services Officer)				
Building Control Fees & Charges	Building Control Manager				
Local Heritage List	Christopher Partrick (Conservation Officer)				
Budget Monitoring Report	Anne Wareham (Senior Accountant)				
Safeguarding Policy	Angela Parmenter (Housing & Community Safety Manager)				
ARP Joint Committee Minutes 21/06/22 & 20/09/22	DSO				
Forward Agenda Plan	DSO				

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