



Date of Publication of Decision List: Date – 10th June 2021

FINANCE & ASSETS COMMITTEE – 7th June 2021– DECISION LIST

ITEM NO.	Ref.	ITEM	ISSUE	DECISION	ACTION BY
3.	-	Minutes	To receive the Minutes of the meetings of the Finance & Assets Committee held on: a) 4 th March 2021 b) 25 th March 2021 c) after Annual Council on 29 th April 2021	It was resolved: i) That the record of the questions and answers referred to in the penultimate paragraph of Minute 122 on page 4, commencing “Other Members...”, be re-examined and further detail be added to the Minute, if deemed appropriate. ii) Subject to completion of (i) above, the Minutes of the meetings held on 4 th March 2021, 25 th March 2021, and 29 th April 2021 each be confirmed as a correct record.	Democratic Services Manager
6.	W16	Finance & Assets Hearings Sub-Committee – Review of Terms of Reference & Procedure	To review the Terms of Reference and Procedure for the Hearings Sub-Committee which considers investigation reports relating to complaints of potential breaches of the Members Code of Conduct by District and Parish Councillors.	It was resolved: i) That, subject to the corrections discussed ¹ , the Terms of Reference and Procedure for the Finance & Assets (Ethical Governance) Sub-Committee detailed in Appendix A and B of the report, and the revisions to the Monitoring Officer Protocol and Flowchart and Independent Person Protocol detailed in Appendix C of the report, be approved. ii) That the Monitoring Officer be authorised to undertake measures to recruit a replacement non-voting Co-opted Town/Parish Council Member to fill the current vacancy.	Monitoring Officer / Democratic Services Manager

¹ Appendix A, page 1, paragraph 1.1: remove “of”, to read “The Sub-Committee shall comprise 7 Members of the Council...”

Appendix Ci, page 3: remove paragraph 2.2.5i

Appendix Cii Flowchart: bold underlined section in central box to read “to refer complaint back to Town or Parish Council if complainant not done so, to deal with under their complaints procedure”; and repositioning of a curved arrow; and clarification of reference relating to referral to Police in Stage 1 box.

7.	W17	Soham High Street Renewal – Capital Grant Fund Scheme	To approve the Soham High Street Renewal – Capital Grant Fund scheme eligibility criteria and application form.	<p>It was resolved:</p> <p>i) That the scheme eligibility criteria and application form at Appendix 1 of the report be approved.</p> <p>ii) That the fund be opened on Monday 14 June 2021 and closed on Friday 20 August 2021 and, in the event that the fund is fully utilised before the closing date, the Council reserves the right to close the fund to pending or new applications.</p>	Infrastructure and Strategy Manager
8.	W18	Palace Green Homes (ECTC) Office Accommodation Final Report	To consider the outcome of the review of the future office accommodation requirements of Palace Green Homes (ECTC).	<p>It was resolved:</p> <p>That the decision of ECTC to continue its tenancy at Fordham to 18th December 2024, and its intention to seek to reduce future accommodation costs by sub-letting part of the building, be noted.</p>	Director Commercial
9.	W19	Assets Update	To receive an update on Council-owned assets.	<p>It was resolved:</p> <p>That the update on Council-owned assets be noted.</p>	Director Commercial / Open Spaces & Facilities Manager
10.	W20	Annual Reports of Representatives on Outside Bodies	To receive the annual reports from Council representatives on Outside Bodies within the responsibility of the Finance & Assets Committee.	<p>It was resolved:</p> <p>i) That the annual reports from Council representatives on Outside Bodies within the responsibility of the Finance & Assets Committee be noted.</p> <p>ii) That the vacancies on two Internal Drainage Boards and the process for seeking nominations be noted.</p>	Democratic Services Officer
11.	-	Forward Agenda Plan	To receive the Committee's Forward Agenda Plan.	<p>It was resolved:</p> <p>That the Forward Agenda Plan be noted.</p>	Democratic Services Officer

		EXCLUSION OF THE PRESS & PUBLIC		<p>It was resolved:</p> <p>That the press and public be excluded during the consideration of the remaining items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories 1, 2 & 3 of Part I Schedule 12A to the Local Government Act 1972 (as amended).</p>	
12.	W21	Appointments, Transfers and Resignations	To receive details of staff appointments, transfers and resignations for the period 1st January to 31st May 2021 and a summary of the Exit Questionnaire responses.	<p>It was resolved:</p> <p>That the contents of the report be noted.</p>	HR Manager
13.	-	ECTC Management Accounts (12 months to March 2021)	To receive the ECTC Management Accounts for the year to 31 st March 2021.	<p>It was resolved:</p> <p>That the contents of the report be noted.</p>	ECTC Finance Manager
14.	W22	Asset Disposal Matter in the Parish of Ely	To consider an asset disposal matter.	<p>It was resolved:</p> <p>That the recommendations in the report be approved.</p>	Director Commercial / Legal Services Manager
15.	W23	Asset Management Matter 1 in the Parish of Ely	To consider an asset management matter.	<p>It was resolved:</p> <p>That the recommendations in the report be approved.</p>	Director Commercial / Legal Services Manager
16.	W24	Asset Management Matter 2 in the Parish of Ely	To consider an asset management matter.	<p>It was resolved:</p> <p>That the recommendations in the report be approved.</p>	Legal Services Manager

17.	-	Exempt Minutes	To receive the Exempt Minutes of the meeting of the Finance & Assets Committee held on 4 th March 2021.	It was resolved: That the Exempt Minutes of the meeting held on 4 th March 2021 be confirmed as a correct record.	Democratic Services Officer
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***Please Note: These decisions will come into effect on Monday 21st June 2021 unless any 3 Members object and call-in the decision. The call-in must be in writing to the Chief Executive and be received by Monday 14th June 2021
Recommendations of the Policy Committees to other bodies (or to Council) cannot be called-in, nor can any decisions categorised as urgent in accordance with the call-in procedure.***