
ELY HIGH STREET RENEWAL – CAPITAL GRANT FUND SCHEME

Committee: Finance & Assets Committee

Date: 4 October 2022

Author: Business Development Manager

[X64]

1.0 **ISSUE**

1.1 To approve the Ely High Street Renewal – Capital Grant Fund scheme eligibility criteria and application form.

2.0 **RECOMMENDATION(S)**

2.1 Members are requested to

- i) Approve the scheme eligibility criteria and application form at Appendix 1, and
- ii) Agree that the fund will be opened on Monday 10th October 2022 and close on Friday 11th November 2022. In the event that the fund is fully utilised before the close date, the Council reserves the right to close the fund to pending or new applications.

3.0 **BACKGROUND**

3.1 The Cambridgeshire and Peterborough Combined Authority (CPCA) has ringfenced £1 million of funding for each market town in the Combined Authority area to enable it to deliver interventions identified in their Masterplan documents, which will secure economic growth for the market towns and contribute to the doubling Cambridgeshire and Peterborough's GVA targets.

3.2 East Cambridgeshire District Council (ECDC) has allocated £100,000 from its Market Towns Programme funding for Ely towards a scheme to support small projects in Ely City Centre.

4.0 **ARGUMENTS/CONCLUSIONS**

4.1 This scheme is specifically aimed at providing capital funding for improvements to the frontage of buildings or the general appearance of Ely City Centre. Full details of the scheme eligibility criteria can be found at Appendix 1.

- 4.2 Grant funding under this scheme will only cover the cost of improvements (capital expenditure) and are not intended for work such as surveys, advice or other costs that might be considered non-capital expenditure.
- 4.3 The minimum value of grant funding will be £500 and the maximum £20,000.
- 5.0 FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT/CARBON IMPACT ASSESSMENT
- 5.1 There are no additional financial implications arising from this report.
- 5.2 Equality Impact Assessment (EIA) not required.
- 5.3 Carbon Impact Assessment (CIA) not required.
- 6.0 APPENDICES
- 6.1 Appendix 1: Ely High Street Renewal – Capital Grant Fund Scheme Grant Funding Criteria and Application Form.

<u>Background Documents</u>	<u>Location</u>	<u>Contact Officer</u>
None	Room 13 The Grange, Ely	Martin Smith Business Development Manager (01353) 616267 martin.smith@eastcambs.gov.uk

Ely High Street Renewal - Capital Grant Fund Scheme.

Grant Funding Criteria and Application Form.

East Cambridgeshire District Council (ECDC) has allocated £100,000 from its Market Towns Programme funding towards a grant scheme that supports projects in Ely City Centre.

This scheme is specifically designed to enable bids to be made for capital funding to enable improvements to the frontage of buildings or the general appearance of Ely's City Centre. All interested organisations will need to submit a formal application and will need to meet the criteria set out below. Grants may be awarded in whole or in part.

Applications will be evaluated based on the criteria set out below and then awarded a grant between £500-£20,000 based on their requirements until all funding has been fully utilised.

Criteria

1. Applications are welcomed from interested organisations who may be landlords, property owners, tenants, businesses, community groups, or other like-minded stakeholders.
2. Applications to this grant fund will only be considered for capital improvements to the frontage of buildings or the general appearance of Ely's city centre area.
3. For the purposes of this grant fund the city centre area will be Buttermarket, Forehill, High Street, High Street Passage, Lynn Road, Market Place, Market Street and St Marys Street and inclusive of interconnecting streets in this area.
4. Examples of projects that will be considered are, but not limited to, minor structural or aesthetic repairs to frontages, new or improved signage (not illuminated), street furniture, glazing, painting, planting, improved awnings and improved access into and out of premises.
5. The minimum value of grant funding will be £500 and the maximum £20,000.
6. Grant funding under this scheme will only cover the cost of improvements (capital expenditure) and are not intended for work such as surveys, advice or other costs that might be considered non-capital expenditure.
7. Applicants will provide ECDC officers with full written details of their proposed project which includes the purpose of the work, anticipated timescales, full

Ely High Street Renewal - Capital Grant Fund Scheme.

costs and specification.

8. The city centre areas fall within the Ely conservation area and contains a number of listed buildings. Our Conservation Officer will be pleased to offer advice/guidance prior to submission of any application to this scheme. To get advice please email conservation@eastcambs.gov.uk

Proposals should take account of the advice set out in the Council's Shop Front Design Guide. [Shop Front SPD Final Copy 0.pdf \(eastcambs.gov.uk\)](#)

9. Applicants will be expected to pay 100% of the project costs and then submit a claim to recover these costs (equivalent to the grant awarded) when the project is completed.
10. The fund will be opened on Monday 10 October 2022 and close on Friday 11 November 2022. In the event that the fund is fully utilised before the close date, we reserve the right to close the fund to pending or new applications.

We can only accept one application per applicant or location.

Ely High Street Renewal - Capital Grant Fund Scheme.

Ely High Street Renewal- Capital Fund Scheme Application Form

1. Applicant Name (Business/Organisation)

2. Applicant Contact Details

Name:

Position:

Telephone:

Email:

3. Confirmation the Applicant has read the grant criteria and is authorised to complete this application form (please tick)

Read Yes

Authorised Yes

4. Location of town centre property or site to be considered for this application

5. Overview of proposed project- max 200 words. Please attach any additional narrative, drawings, cost estimates or other supporting documents separately

Ely High Street Renewal - Capital Grant Fund Scheme.

6. Project Funding Details

Total capital cost of project:

Amount of ECDC grant sought:

Match funding by Applicant:

7. Timescales

Anticipated Project Start Date:

Anticipated Project Completion Date:

Anticipated Date Grant Funding Release Date:

8. Has advice been sought from ECDC's Conservation Officer? Please provide details

9. Other grants

During the past four years has the applicant received Government or Council Grants. If yes please provide the details below (if no please enter zero).

2017/18	£
2018/19	£
2019/20	£
2020/21	£
2021/22	£

I/We believe the above information is true and correct. We authorise East Cambridgeshire District Council to check our details and share information with Cambridgeshire and Peterborough Combined Authority in order to consider making a grant offer against the information provided.

Name:

Authorised Signatory:

Date: