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# EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,  
ELY, CAMBRIDGESHIRE CB7 4EE  
Telephone: 01353 665555

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## NOTICE OF MEETING

**NOTICE IS HEREBY GIVEN** that a Meeting of the **EAST CAMBRIDGESHIRE DISTRICT COUNCIL** will be held on **THURSDAY 15 JULY 2021** at **LITTLEPORT LEISURE CENTRE, CAMEL ROAD, LITTLEPORT, CB6 1EW** commencing at **6.00pm** with up to 15 minutes of Public Question Time, immediately followed by the formal business, and you are summoned to attend for the transaction of the following business.

**PLEASE NOTE:** Due to the introduction of restrictions on gatherings of people by the Government as a result of the COVID-19 outbreak, details of the public attendance/Public Question Time arrangements for this meeting are detailed in the Notes section at the end of the Agenda.

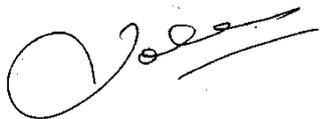
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## AGENDA

**A minute's silence will be observed as a mark of respect following the death of former District Councillor Philip Lewis, Liberal Democrat Member for Cheveley from 1999 to 2003**

- 1. PUBLIC QUESTION TIME** **[oral]**  
The meeting will commence with up to 15 minutes Public Question Time  
  
**Please Note:** questions from the public should be e-mailed to [tracy.couper@eastcambs.gov.uk](mailto:tracy.couper@eastcambs.gov.uk) by 5pm on Tuesday 13 July 2021 (see Notes box at the end of the Agenda)
- 2. APOLOGIES FOR ABSENCE** **[oral]**
- 3. DECLARATIONS OF INTEREST** **[oral]**  
To receive declarations of interest from Members for any items on the Agenda in accordance with the Members Code of Conduct
- 4. MINUTES – 29 APRIL 2021**  
To confirm as a correct record
- 5. CHAIRMAN'S ANNOUNCEMENTS** **[oral]**

6. TO RECEIVE PETITION(S) [oral]
7. NOTICE OF MOTIONS UNDER PROCEDURE RULE 10 [oral]
8. TO ANSWER QUESTIONS FROM MEMBERS [oral]
9. **CORPORATE PLAN**  
Due to being an A3 colour document, the Corporate Plan, Appendix 1 of the report, has been circulated separately to Councillors and Officers. Copies are available on the Council's website [www.eastcambs.gov.uk](http://www.eastcambs.gov.uk) or from Democratic Services
10. **IRP RECOMMENDATIONS – AUDIT COMMITTEE SPECIAL RESPONSIBILITY ALLOWANCES (SRAs)**
11. **BOUNDARY COMMISSION FOR ENGLAND: PARLIAMENTARY CONSTITUENCIES BOUNDARY REVIEW - COUNCIL RESPONSE**
12. **CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY UPDATE REPORT**
13. **ACTIONS TAKEN BY THE CHIEF EXECUTIVE ON THE GROUNDS OF URGENCY**



**J Hill**  
**Chief Executive**

To: All Members of the Council

**NOTES:**

1. In order to comply with current COVID-19 regulations and guidance, sufficient social distancing of all attendees must be maintained and therefore total numbers will necessarily be limited. The maximum capacity for meetings at the venue while COVID-19 restrictions are in place has been set at 72 by the Health & Safety Officer. Allowing for Member/Officer/Press attendance, this will normally give a capacity for public attendance of 15 - 25 socially-distanced seated people.

Members of the public who wish to attend the meeting are therefore asked, where possible, to notify the Democratic Services Manager ([tracy.couper@eastcambs.gov.uk](mailto:tracy.couper@eastcambs.gov.uk)) of their intention to attend in order that we can endeavour to accommodate everyone and the necessary access arrangements and health and safety precautions can be shared. Face coverings must be worn at all times except when seated and no one should move around the room unnecessarily.

2. Public Questions/Statements are welcomed on any topic related to the Committee's functions as long as there is no suspicion that it is improper (e.g. offensive, slanderous or might lead to disclosures of Exempt or Confidential information). Up to 15 minutes is allocated for this at the start of the meeting. Please send your question or statement to the Democratic Services Manager ([tracy.couper@eastcambs.gov.uk](mailto:tracy.couper@eastcambs.gov.uk)) at least 2 working days before the meeting. Further details about the Public Question Time scheme are available at:  
<https://www.eastcambs.gov.uk/committees/public-question-time-scheme>
3. The Council has adopted a 'Purge on Plastics' strategy and is working towards the removal of all consumer single-use plastics in our workplace. Therefore, we do not provide disposable cups at our meetings and would ask members of the public to bring their own drink to the meeting, if required.
4. Fire instructions for meeting: The instructions in the event of a fire at the venue will be announced at the commencement of the meeting.
5. Reports are attached for each agenda item unless marked "oral".
6. If required, all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: [translate@eastcambs.gov.uk](mailto:translate@eastcambs.gov.uk)
7. If the Committee wishes to exclude the public and press from the meeting, a resolution in the following terms will need to be passed:

"That the press and public be excluded during the consideration of the remaining item no(s). X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category X of Part I Schedule 12A to the Local Government Act 1972 (as amended)."